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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

INTERNAL ADMINISTRATION GROUP
CENTRAL RECORDS MANAGEMENT DIVISION

November 06, 2017

The Director
Office of the National Administrative Register (ONAR)
UP Law Center Diliman, Quezon City

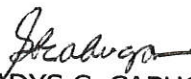
Sir/Ma'am:

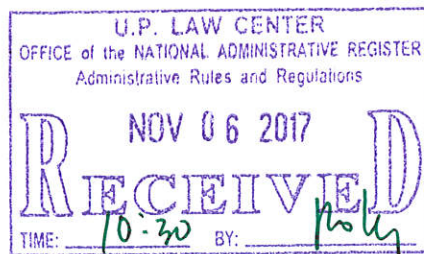
Transmitted are three certified true copies and soft copy (word format in compact disc rewritable) of the following Customs Memorandum Order, to wit:

CMO 26-2017: SUPPLEMENTAL PROVISION AND AMENDMENT ON ELECTRONIC – PETROLEUM, OIL AND LUBRICANT [e-POL] CARD SYSTEM (CMO 10-2017)

Thank you.

Very truly yours,


GLADYS C. CABUGAWAN
Chief, CRMD



UPDOR # 2513103



October 12, 2017

Customs Memorandum Order

No. 26-2017

Subject: Supplemental Provision and amendment on Electronic-Petroleum, Oil and Lubricant [e-POL] Card System (CMO 10-2017)

To provide BOC offices with petroleum, oil and lubricant (POL) to ensure effective and efficient delivery of their tasks, this Order is issued purposely to supplement and revise the relevant provisions of Customs Memorandum Order No. 10-2017 known as the "Electronic-Petroleum, Oil and Lubricant (e-Pol) Card System", as follows:

Section 4. GENERAL AND ADMINISTRATIVE PROVISIONS

1. Sub-sections are added and supplemented to 4.10, *Section 4. General and Administrative Provisions*, thereof, which reads:

"4.10.1. Failure of any group, office or service, and CDs to submit the consolidated monthly e-POL cards consumption report and status report as mandated in paragraph 4.10 is sufficient ground for blocking of cards by the Chief, GSD to be effective on the first day of the succeeding month.


"4.10.2. Petroleum, oil and lubricant consumption incurred by any group, office or service at the time the e-POL card is blocked will be deemed unofficial. Therefore, the same is not subject for reimbursement.

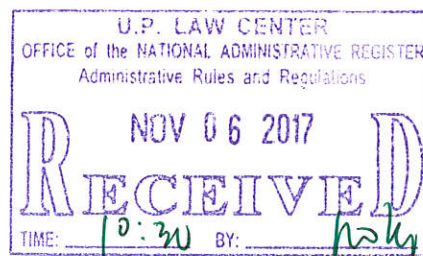
2. Sub-section 4.16 is hereby clarified to refer only to "**lost, stolen or defective cards**". New or additional e-POL cards is governed by sub-section 4.4 and the same shall remain. Thus, the title of subsection 4.16 and the provision of Sub-section 4.15.1 are hereby amended to read as follows:

"4.16 For lost, stolen and defective cards, the following shall govern:

4.16.1. Any group, office or service and CDs may submit a letter request for replacement of lost, stolen and defective e-POL cards to the Chief, GSD, by indicating the reason for the request for replacement. No request for replacement if coupled with a request for additional increase of the credit limit is allowed except upon approval of the Commissioner pursuant to Sub-section 4.4. Section 4. Once approved, the Chief, GSD shall communicate the

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necessary new information of the e-POL cards to the service provider through the provided vehicle data form for processing.”

Section 5. RESPONSIBILITIES:

1. Paragraph 5.1.2, Sub-section 5.1, Section 5 RESPONSIBILITIES is hereby amended as follows:

“5.1.2. Be responsible in the proper determination of the monthly amount allocation of the e-POL cards subject to the provision of Sub-section 4.4., Section 4.”


2. Paragraph 5.1.5, section 5. RESPONSIBILITIES, is hereby amended to read as:

“5.1.5. Facilitate the monthly SOA submitted by the service provider and endorse it to the Chief, Accounting Division for payment subject to the existing laws, rules and regulations.


To ensure fast and more convenient system of payment, the aforesaid SOA is considered sufficient document to effect payment of the obligation.

All other provisions of CMO No. 10-2017 will remain in full force and effect. While other Orders inconsistent herewith are deemed repealed, suspended and modified accordingly.

This Order shall take effect immediately.


Bureau of Customs
ISIDRO S. LAPEÑA
Commissioner
17-01724
OCT 30 2017
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Commissioner

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