



# BUREAU OF CUSTOMS

*Professionalism Integrity Accountability*



AOCG Memo No. 237 - 2020

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*mmrb*

## MEMORANDUM

**TO :** ALL DISTRICT AND SUB-PORT COLLECTORS

**ATTN :** Deputy Collector for Assessment  
Chiefs, Export Divisions or Equivalent Units  
All Others Concerned

**FROM :** ATTY. EDWARD JAMES A. DY BUCO  
Deputy Commissioner, AOCG *Ed*

**SUBJECT :** Mandatory Implementation of Registry Number  
for Processing of Export Declarations

**DATE :** 23 November 2020

In line with the Ten (10) Point Priority Program of the Bureau of Customs including the automation of frontline services and enhancement of trade facilitation, and to effectively promote export simplification programs to exporters, all Export Divisions concerned are directed to implement the Registry Number as mandatory field for export declarations in the e2m system for payment of arrastre charges effective 01 December 2020.

The implementation of the Registry Number in the export declaration will prevent the double lodgment of goods declaration and to effectively monitor export entries in relation to Customs Administrative Order (CAO) No. 01-2020 re: Fines and Surcharges for Clerical Errors, Misdeclaration, Misclassification and Undervaluation.

For strict compliance.

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*A Modernized and Credible Customs Administration That is Among the World's Best*