

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Manila 1099

REQUEST FOR QUOTATION

The Bureau of Customs, through its Administration Office (AO), will undertake a Small Value Procurement for the Supply and Delivery of ID Cards and ID Holders, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of the Project : Supply & Delivery of ID Cards and ID Holders
Location : General Services Division
Ground floor, Office of the Commissioner's Building
Bureau of Customs, Port Area, Manila

Approved Budget for the Contract: One Hundred Sixty Thousand Pesos
(P160,000.00) inclusive of tax

Specification :

QUANTITY	SPECIFICATION
3000 pcs.	ID Card
	➤ Blank Card (Plain White)
	➤ Size: CR 80 ISO Standard, 30 mil.
3000 pcs.	ID Holder
	➤ Color: Dark Blue with Printed ID Holder Necklace (Bureau of Customs) with double wall protection

Delivery: Seven (7) calendar days upon signing of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI or SEC Registration Certificate and PhilGEPS Registration Certificate and duly signed Price Quotation Form (Annex "A").

Submission of quotation and eligibility documents is on or before June 10, 2014, 10:00 a.m. at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

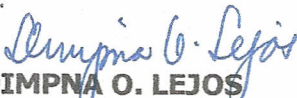
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at telefax No. 527-4519.

Very truly yours,


DIMPNA O. LEJOS
OIC-Director, Administration Office

COMPANY LOGO

ANNEX "A"

PRICE QUOTATION FORM

Date

The Administration Office
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s on the item/s as follows:

QTY.	DESCRIPTION	SPECIFICATION	UNIT PRICE	TOTAL PRICE (inclusive of Tax)
3000 pcs.	ID Card	Blank Card (Plain White) Size: CR 80 ISO Standard, 30 mil.		
3000 pcs.	ID Holder	Color: Dark Blue with Printed ID Holder Necklace (Bureau of Customs) with double wall protection		

(Amount in Words)

The above-quoted price(s) is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Documentary Requirements:

Mayor's Permit No. _____

DTI or SEC Registration Certificate No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)