



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake second Small Value Procurement for **Repair and Renovation of Formerly Media Lounge, Public Information and Assistance Division (PIAD) Extension Office** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Repair and Renovation of Formerly Media Lounge, Public Information and Assistance Division (PIAD) Extension Office**
Location : **OCOM building, Port Area, Manila**
Approved Budget for the Contract : **Five Hundred Thousand Pesos (PhP 500,000.00) tax inclusive**

QTY.	Scope of Work and Specifications
1 lot	<ol style="list-style-type: none">1. Mobilization Mezzanine2. Demolition and subsequent hauling of ceiling, lighting system and partition walls.3. Dismantling of existing lighting fixtures, wiring devices, wiring roughing-ins/raceway and accessories4. Restore any unforeseen electrical wiring system of other circuit home run affected during demolition works5. Supply and Installation of complete electrical system (as per plan)6. Supply and Installation of complete power and control wiring to various mechanical and sanitary equipment unless otherwise specified<ol style="list-style-type: none">a. Wire : 3.5 mm sq. and 5.5mm sq. THHN copper wire, strandedb. Roughing-ins : 15mm diameter rigid PVC conduit pipe and 15mm diameter corrugated flexible conduit pipec. Circuit breaker: 30 AT/50 AF, 240V, 2P, 10Kaic. Bolt-on CB in NEMA 1 enclosure7. Supply and Installation of new lighting fixtures<ol style="list-style-type: none">a. 1 x 9w daylight LED lamp on 6 inches diameter diamond design reflector, recessed mounted8. Supply and Installation of wiring devices, switches and outlets, wall receptacles, plates and accessories<ol style="list-style-type: none">a. Wiring devices/switches : two pronged convenience outlet and two single pole switch in one plate cover9. Termination of all electrical system and auxiliary

10. Complete testing and commissioning of all electrical lighting, power and auxiliary system
11. Supply and Installation of exhaust fan on comfort room
 - a. 8 inches diam., ceiling mounted
12. Supply and Installation of new ceiling
 - a. Fiber cement board on metal furring
 - i. Metal furring channel spaced at 0.60m o.c.
 - ii. Carrying channel spaced at 1.20m o.c.
13. Supply and Installation of new dry wall partition (as per plan)
 - a. Fiber cement board on metal studs
 - i. Metal stud spaced at 0.40m o.c. on metal U-track
14. Supply and installation of wooden flush doors
 - a. 900 x 2100 mm wooden flush doors
15. Painting of new ceiling and drywall partition
16. Repainting of existing walls
17. Supply and Installation of new flooring tiles
 - a. 1,215 mm x 196 mm x 8.3 mm laminated flooring
18. Supply and fabrication of cabinets (see details/as per plan)

Ground floor

19. Repair and subsequent repaint of ceiling
20. Repainting of unpainted wall near the pantry
21. Patching and subsequent repaint of damaged walls and baseboards
22. Supply and fabrication of office desk (as per plan/see details)
 - a. Laminated sheets, wood grain
23. Supply and fabrication of monitor rack (as per plan/see details)
 - a. Wall mount bracket for 20 to 32 inches
24. Site clearing works
25. Removal of grills on the location of the proposed CR
26. Filling of soil and gravel on the location of proposed CR
27. Provision of concrete slab pathway
28. Concrete breaking of walls for doors of CR and pathway.
29. Provision of new C.R. (as per plan)
 - a. 6 inches concrete hollow blocks for outside walls
 - b. 10 centimeters thick concrete slab
 - c. Fiber cement board on metal furring for ceiling
 - i. Metal furring channel spaced at 0.60m o.c.
 - ii. Carrying channel spaced at 1.20m o.c.
 - d. Pre-painted long span, corrugated galvanized iron sheet GA #24, with complete accessories such as ridge roll, gutter, flushing, insulation and accessories on metal framing
 - e. Provision for rough-in water and sewer lines and tapping such to existing lines.
30. Supply and Installation of doors for CR and new passageway
 - a. 700 x 2100 mm PVC doors for CRs
 - b. 700 x 2100 mm wooden flush door for passageway

	<p>31. Supply and installation of tiles for new CR.</p> <ul style="list-style-type: none"> a. 300 x 300 mm ceramic tiles for floors b. 200 x 300 mm ceramic tiles for walls <p>32. Supply and Installation of water closets, lavatory, urinal and accessories for the new CR.</p> <ul style="list-style-type: none"> a. Water closet, dual flush system b. Lavatory with pedestal, faucet and complete accessories c. Urinal, waterless d. Soap holder, ceramic e. Tissue holder <p>33. Demobilization</p>
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Delivery Term: Fifty (50) calendar days from signing of P.O.

Interested contractors are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (including General Information Sheet for Partnerships/Corporations), PHILGEPS Registration Certificate, PCAB License (minimum required Small A), Income Tax Return, Omnibus Sworn Statement, Certificate of Site Inspection, and Price Quotation Form (Annex "A") with detailed Bill of Materials and Cost Estimates duly signed by the proprietor or authorized signatory of the company.

Submission of quotation and eligibility documents is on or before April 6, 2017, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,


JOSEPH G. ESCASIO
 Officer-In-Charge, Administration Office
 Internal Administration Group



Annex "A"

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	Scope of Work and Specifications	Total Price
1 lot	<ol style="list-style-type: none">1. Mobilization Mezzanine2. Demolition and subsequent hauling of ceiling, lighting system and partition walls.3. Dismantling of existing lighting fixtures, wiring devices, wiring roughing-ins/raceway and accessories4. Restore any unforeseen electrical wiring system of other circuit home run affected during demolition works5. Supply and Installation of complete electrical system (as per plan)6. Supply and Installation of complete power and control wiring to various mechanical and sanitary equipment unless otherwise specified<ol style="list-style-type: none">a. Wire : 3.5 mm sq. and 5.5mm sq. THHN copper wire, strandedb. Roughing-ins : 15mm diameter rigid PVC conduit pipe and 15mm diameter corrugated flexible conduit pipec. Circuit breaker: 30 AT/50 AF, 240V, 2P, 10Kaic. Bolt-on CB in NEMA 1 enclosure7. Supply and Installation of new lighting fixtures<ol style="list-style-type: none">a. 1 x 9w daylight LED lamp on 6 inches diameter diamond design reflector, recessed mounted8. Supply and Installation of wiring devices, switches and outlets, wall receptacles, plates and accessories<ol style="list-style-type: none">a. Wiring devices/switches : two pronged convenience outlet and two single pole switch in one plate cover9. Termination of all electrical system and auxiliary10. Complete testing and commissioning of all electrical lighting, power and auxiliary system11. Supply and Installation of exhaust fan on comfort room<ol style="list-style-type: none">a. 8 inches diam., ceiling mounted	

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	<p>accessories for the new CR.</p> <ul style="list-style-type: none"> a. Water closet, dual flush system b. Lavatory with pedestal, faucet and complete accessories c. Urinal, waterless d. Soap holder, ceramic e. Tissue holder <p>33. Demobilization</p>	
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Total amount in words : _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

DTI/SEC Certificate No. _____

(Please submit the photocopies of the above documents upon submission of quotation)

BILL OF QUANTITIES

SPEC'S ITEM NR	NAME OF ITEM	UNIT	MATERIAL COST	LABOR COST	AMOUNT
A	Mobilization	lot			
B	Demolition Works	lot			
C	Carpentry Works	lot			
D	Painting Works	lot			
E	Tiling Works	lot			
F	Plumbing Works	lot			
G	Metal works	lot			
H	Electrical Works	lot			
I	Earth Works	lot			
J	Masonry Works	lot			
K	Roofing Works	lot			
TOTAL DIRECT COST					

Direct Cost (DC)

Material Cost : _____
 Labor Cost : _____
 Mobilization : _____
 Total Direct cost : _____

Indirect Cost (IC)

Overhead Contingencies
 and Miscellaneous -15%
 of DC (OCM) : _____
 Contractors Profit -10% DC : _____
 Total Indirect Cost : _____

Tax (5% DC + IC) : _____

TOTAL PROJECT COST : _____