



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
PORT AREA, MANILA

INVITATION FOR NEGOTIATED PROCUREMENT

e-POL Card Program for the Procurement of Petroleum, Oil and Lubricant

- In view of the two (2) failed public biddings, the Bureau of Customs (BOC) Bids and Awards Committee (BAC) invites interested bidders to participate in the negotiation for e-POL Card Program for the Procurement of Petroleum, Oil and Lubricant in accordance with Section 53.1 of the Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act."

The Bureau of Customs (BOC) through the authorized appropriations under the CY 2016 General Appropriations Act intends to apply the sum of Twenty Six Million Three Hundred Forty Seven Thousand Three Hundred Sixty Pesos (P 26,347,360.00) being the Approved Budget for the Contract (ABC) to payments under the contract for e-POL Card Program for the Procurement of Petroleum, Oil and Lubricant.

For more details on this project, please refer to attached Schedule of Requirements and Technical Specifications.

- Interested Bidders shall submit the following documents in three (3) copies, one (1) original and two (2) photocopies, on December 20, 2016, 10:00 A.M. at the GSD Conference Room, Ground Floor, OCOM Building, Gate 3, South Harbor, Port Area, Manila:

Eligibility Documents (1st Envelope)	
2.1	SEC Registration Certificate for corporation, or Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives. For corporation/partnership, the following shall also be submitted: Latest general information sheet (GIS) duly received by Securities and Exchange Commission, Articles of incorporation/partnership, By-laws or amendments thereto, duly approved by the SEC.
2.2	Valid mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
2.3	Tax Clearance Certificate per E.O. 398
2.4	PhilGEPS Certificate
2.5	A statement of all its ongoing government and private contracts within three (3) years prior to the date of submission and receipt of bids, including contracts awarded but not yet started, if any.
2.6	A statement identifying the bidder's single largest completed contract (SLCC) within three (3) years prior to the date of submission and receipt of bids which is similar to the contract to be bid and whose value must be at least fifty percent (50%) of the ABC to be bid. Also, a photocopy of the SLCC shall be submitted and a Certificate of Completion from the bidder's client or official receipt.
2.7	2015 Audited Financial Statement, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission.
2.8	Computation of its Net Financial Contracting Capacity (NFCC) equal to ABC.
Technical Documents (1st Envelope)	
2.9	Bid Security in the form of a Bid Securing Declaration or at least one (1) other form in accordance with the following schedule: 2% of the ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee

	or irrevocable letter of credit; 5% of the ABC if bid security is in Surety Bond accompanied with a certification from the Insurance Commission that insurance company is authorized to insure such security;
2.10	Omnibus Sworn Statement.
2.11	Compliance with Section VI. Schedule of Requirements. Compliance with Section VII. Technical Specifications.
2.12	Proof of Authority of the authorized representative/s.
Financial Component (2nd Envelope)	
2.13	Financial Bid (Bid Form)

3. For further information, please attend the meeting on December 15, 2016, 09:30 a.m., at the GSD Conference Room, Ground Floor, OCOM Building, South Harbor, Gate 3, Port Area, Manila.
4. The BOC reserves the right to accept or reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without thereby incurring any liability.
5. For further information, please refer to:

BOC-BAC Secretariat
General Services Division
OCOM Bldg., South Harbor, Gate 3, Port Area, Manila
Telefax No. 527-9757
Email address: bacsecretariat@customs.gov.ph

By the Authority of BOC-BAC Vice-Chairperson:

JOSEPH G. ESCASIO
Member, BOC-BAC