



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF CUSTOMS  
MANILA

December 06, 1991

CUSTOMS MEMORANDUM ORDER

NO. 101-91

To: District Collector of Customs, POM/MICP  
District Deputy Collector for Operations  
The Chief, Entry Processing Division  
The Chief, Piers and Inspection Division  
The Chief, Customs Container Control Division  
All Others Concerned

Subject: Procedure in the Transfer of Dangerous/  
Obnoxious Cargoes from the Ports of Manila  
and MICP to DASSAD

I. OBJECTIVES:

- A. To effect transfer of dangerous/obnoxious cargoes from the Piers to DASSAD in the shortest possible time.
- B. To eliminate and/or minimize risks of contamination of persons/shipments due to prolonged exposure to dangerous/obnoxious cargoes as well as ensure safety of the Piers.
- C. To preclude disagreements between the importers/brokers on one hand and DASSAD on the other, on issues arising on the alleged delay in the transfer of dangerous/obnoxious cargoes.

II. OPERATIONAL PROCEDURES:

A. Entry Processing Division (EPD)

1. Shall process the Permit to Transfer, including but not limited to, matching the declaration against the Inward Foreign Manifest, assignment of SPT number and seeing to it that the Certification of the Chief, Safety Staff PPA is attached;

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2. The Chief, EPD signs the permit if found in order;
3. Transmits the same to the Piers & Inspection Division (PID);

**B. Piers and Inspection Division**

The Chief, PID, signs the permit and recommends approval to the Deputy Collector for Operations.

**C. Deputy Collector for Operations**

1. Approves permit for transfer to DASSAD subject to all guidelines and conditions as mentioned in the permit.
2. Transmits the permit to CCCD.

**D. Customs Container Control Division (CCCD)**

1. Receives and records permit for purposes of monitoring the movement and eventual location of the container.
2. Transmits permits to the Receiving and Transmittal Unit (RTU) of the Piers and Inspection Division.

**E. Receiving and Transmittal Unit (RTU-PID)**

1. Receives and records all permits officially transmitted from CCCD;
2. Segregates the same for official transmittal to the respective Piers;
3. RTU Official Messenger transmits permit to the Pier.

**F. Wharfinger-In-Charge (PIER)**

1. Receives and records permit and initiates immediate processing of pertinent documents for delivery by the CY/Shed Wharfinger;

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2. Shall spotcheck shipment upon mounting to truck, in the presence of a representative of the Office of the Deputy Collector for Operations;
3. Issuance of Boatnote (B. C. Form No. 36) covering the transfer to DASSAD, if shipment is found in order;
4. Assignment of Customs Guard to accompany the cargo from the Piers to DASSAD together with ESS representative until properly received by the Customs Wharfinger assigned thereat.

A 100% examination shall be conducted therein (DASSAD) in the presence of ESS, CIIS, Office of the Deputy Collector for Operations and Wharfinger concerned.

### III. EFFECTIVITY CLAUSE

This Order shall take effect immediately.

*Tomas V. Apacible 12/9/91*  
TOMAS V. APACIBLE  
Commissioner