



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

### REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement of **Bus Rental Services for the Lease of Venue for Finalization of the Bureau of Customs Strategic Transformation Plan and Action Planning**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Bus Rental Services for the Lease of Venue for Finalization of the Bureau of Customs Strategic Transformation Plan and Action Planning**  
Location : Clark Pampanga  
Approved Budget for the Contract: Twenty Thousand (Php20,000.00), inclusive tax

Specifications:

QTY.	SPECIFICATIONS
1 lot	<p>Bus Rental Services</p> <ul style="list-style-type: none"><li>• One (1) unit bus for June 29/July 1, 2017</li><li>• Destination: Bureau of Customs to Clearwater Country Club, Clark Pampanga and vice versa</li><li>• Vehicle/s must be at the Bureau of Customs on June 29, 2017 at 6:30AM and at Clearwater Country Club on July 1, 2017 at 10:00AM</li><li>• Vehicle must be up with a 55-60 seater capacity</li><li>• Fully air-conditioned</li><li>• All vehicle units are required to have drivers with uniforms</li><li>• Rental company must accept send-bill arrangement</li><li>• Rental company must provide 'best effort' basis replacement units on the day vehicles are restricted from the Unifies Vehicle Reduction Scheme (UVRRS) and during accidents and repairs with the same class and same carrying capacity</li><li>• Inclusive of comprehensive insurance coverage (CIC), third party liability (TPL), bodily injury (BI) and Auto Passenger Insurance Coverage (APIC)</li><li>• Availability of a 24 hours action team to any road/traffic emergency situation such as accidents and breakdown.</li></ul> <p>Others:</p> <ul style="list-style-type: none"><li>• Inclusive of VAT, driver's food, fuel cost, toll fees and parking fees and all applicable taxes and charges</li></ul>

Delivery Term: On the event date

Interested suppliers are required to submit their sample, valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration

Certificate, Omnibus Sworn Statement, Latest Income/ Business Tax Return and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before June 26, 2017, 10:00 am, at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**HENRY ANTHONY M. TORRES**  
OIC, Deputy Commissioner  
Internal Administration Group

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Annex "A"

### PRICE QUOTATION FORM

Date

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Quantity	Description	Unit Price	Total Price
1 lot	<p>Bus Rental Services</p> <ul style="list-style-type: none"><li>• One (1) unit bus for June 29/July 1, 2017</li><li>• Destination: Bureau of Customs to Clearwater Country Club, Clark Pampanga and vice versa</li><li>• Vehicle/s must be at the Bureau of Customs on June 29, 2017 at 6:30AM and at Clearwater Country Club on July 1, 2017 at 10:00AM</li><li>• Vehicle must be up with a 55-60 seater capacity</li><li>• Fully air-conditioned</li><li>• All vehicle units are required to have drivers with uniforms</li><li>• Rental company must accept send-bill arrangement</li><li>• Rental company must provide 'best effort' basis replacement units on the day vehicles are restricted from the Unifies Vehicle Reduction Scheme (UVRRS) and during accidents and repairs with the same class and same carrying capacity</li><li>• Inclusive of comprehensive insurance coverage (CIC), third party liability (TPL), bodily injury (BI) and Auto Passenger</li></ul>		

	<p>Insurance Coverage (APIC)</p> <ul style="list-style-type: none"> <li>• Availability of a 24 hours action team to any road/traffic emergency situation such as accidents and breakdown.</li> </ul> <p>Others:</p> <ul style="list-style-type: none"> <li>• Inclusive of VAT, driver's food, fuel cost, toll fees and parking fees and all applicable taxes and charges</li> </ul>		
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Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Mayor's Permit No.

\_\_\_\_\_  
PhilGEPS Registration No.

(Please submit the photocopies of the above documents upon submission of quotation)