



## NOTICE OF AWARD

**JESSIE A. PALANGDAN**  
Company Owner  
**JESSIE CONSTRUCTION SERVICES**  
Beleng Tuding, Itogon,  
Benguet

**Attention: ENGR. CORNELIO GUIDAN JR.**  
Project Engineer Representative

Dear **Mr. Guidan:**

We are pleased to inform you that the contract for the project "**Repair and Renovation of the Office of the Director, FMO and Office of the Chief, Budget Division**" as per Bureau of Customs - Bids and Awards Committee Resolution No. 2023-02, is hereby awarded to your company in the amount of **Nine Hundred Twenty-Seven Thousand Eight Hundred Pesos and Thirty-Five Centavos (PHP927,800.35)**.

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 otherwise known as "Government Procurement Reform Act" within five (5) calendar days upon receipt of this Notice.

Very truly yours,

**MICHAEL C. FERMIN**  
Chairperson, Bids and Awards Committee

Received by: **ENGR. CORNELIO GUIDAN JR.**  
Date: 8-30-23

**PURCHASE ORDER**

Bureau of Customs

Agency

Supplier: **JESSIE CONSTRUCTION SERVICES**

P.O. No.:

2023-08-0124

T.I.N. : **903-736-834-000**

Date :

8-Aug-2023

Mode of Procurement:

Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:

Delivery Term:

90 Calendar Days

Date of Delivery :

Payment Term:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SPECIFICATIONS</b>			
		Repair and Renovation of the Office of the Director, FMO and Office of the Chief, Budget Division A. SCOPE OF WORKS 1. Mobilization a.Preparation of logistics of contractor's equipment; b.Setting up of temporary facilities within the site; and c.Setting up of necessary water and power lines required for the Project. 2. Demobilization a.Site clean-up; b.Hauling of debris and materials from the project site to the appropriate disposal area; and c.Removal and hauling of tools and equipment from the project site. d. 3. Carpentry Works a.Supply and installation of 9mm gypsum board with complete standard metal furring support on all ceilings as shown in the plans and Bill of Quantities (BOQ); and b.Fabrication of built-in cabinets, backdrops, and executive office tables as indicated in the plans and Bill of Quantities (BOQ). 4. Painting Works a.All surface defects shall be repaired and all surfaces shall be scraped to remove deteriorated coatings and other deleterious materials. Surfaces shall then be cleaned with steam or with a commercial cleaner to remove all grease, oil, and chemical residues; b.Prior to painting works, surfaces on masonry, wood, and metal must be free from any dirt, grease, old paint, and rust, eliminate loose or peeling paint, and get rid of rust deposits before applying primer/putty and paint finish; and c.Contractor shall ensure that all delivered painting materials to the work site shall be in original containers with seals and labels intact. Containers shall not be opened until after they have been inspected by the End-user or its duly authorized representative. 5. Doors and Windows a.Supply and installation of wooden flush solid core door and PVC door with door jamb as shown in the plans and Bill of Quantities (BOQ) including its accessories such as door-knobs lever type heavy duty and hinges; and b.Supply and installation of sliding aluminum glass windows as shown in the plans and Bill of Quantities (BOQ). 6. Floor and Tiling Works a.Supply and installation of 60cm x 60cm floor and wall tiles in the comfort rooms as indicated in the plans and Bill of Quantities (BOQ); and b.Supply and installation of 50cm x 50cm carpet floor tiles in the Director's Office, Chief's Office, and mini-conference room as indicated in the plans and Bill of Quantities (BOQ). 7. Plumbing Works Replacement of water closets, wall-hung lavatories, pipes, and fittings with complete accessories as indicated in the plans and Bill of Quantities (BOQ).			927,800.35
<b>(Total Amount in Words)</b>		<b>Nine Hundred Twenty-Seven Thousand Eight Hundred Pesos and Thirty-Five Centavos (inclusive of tax)</b>			<b>927,800.35</b>

(Terms and Conditions stated at the back page of this P.O.)

Very truly yours,

Conforme:

Signature over Printed Name of Supplier

Date **8-30-23**

**MICHAEL C. FERMIN**  
Chairperson, Bids and Awards Committee

Funds Available:

**MARILOU A. CABIGON**  
Collector V/Chief, Accounting Division

ALOBS No.: **02-01102101-2023-08-1941**  
Amount: **927,800.35**

**PURCHASE ORDER**

Bureau of Customs

Agency

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90 Calendar Days

Date of Delivery :

Payment Term:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SPECIFICATIONS</b>			
		Repair and Renovation of the Office of the Director, FMO and Office of the Chief, Budget Division  8. Electrical Works a. Supply and installation of all lighting fixtures as shown on the Reflected Ceiling Plan (RCP) or as specified by the architect and/or end-user's representative; b. Supply and installation of wiring devices, switches, outlets, and accessories as shown in the plans and Bill of Quantities (BOQ); c. Supply and installation of panel board with circuit breakers as shown in the plans and Bill of Quantities (BOQ); and d. Supply and installation of wiring cables and roughing-ins as per plans and Bill of Quantities (BOQ).  9. Others Supply and installation of 900 mm and 500 mm diameter BOC seals as indicated in the plans and Bill of Quantities (BOQ).  10. Permits, Licenses, and Taxes a. The contractor shall secure and pay all permits, fees, licenses, taxes, etc. necessary for the execution of the general construction works for the project; b. The contractor shall prepare the complete Contract Documents consisting of detailed designs and construction drawings (architectural, electrical, structural, mechanical, plumbing/sanitary, electronic and communication layout) in accordance needed by the Municipal Engineering Office for the building permit purposes; and c. The contractor shall prepare a monthly progress report which shall include an overall progress chart based on the actual physical accomplishment of construction work and a progress chart based on the actual value of accomplished construction work, among others.  11. Payment Terms The Schedule of Billing specified in the table below shall be followed by the contractor:  Order of Billing Project Accomplishment Percentage First (1st) Billing At least 30% of the work has been accomplished Second (2nd) Billing At least 50% of the work has been accomplished Third (3rd) Billing At least 80% of the work has been accomplished Final Billing 100% accomplished			927,800.35
<b>(Total Amount in Words)</b>		<b>Nine Hundred Twenty-Seven Thousand Eight Hundred Pesos and Thirty-Five Centavos (inclusive of tax)</b>			<b>927,800.35</b>

(Terms and Conditions stated at the back page of this P.O.)

Very truly yours,

Conforme:

Signature over Printed Name of Supplier

Date

8-30-23

**MICHAEL C. FERMIN**

Chairperson, Bids and Awards Committee

Funds Available:

**MARILOU A. CABIGON**

Collector V/Chief, Accounting Division

ALOBS No.:

Amount:

02-01102101-2023-08-1981  
927,800.35



## NOTICE TO PROCEED

**JESSIE A. PALANGDAN**  
**Company Owner**  
**JESSIE CONSTRUCTION SERVICES**  
Beleng Tuding, Itogon,  
Benguet

**Attention: ENGR. CORNELIO GUISDAN JR.**  
Project Engineer Representative

Dear **Mr. Guisdan:**

The attached Contract having been approved, notice is hereby given to *JESSIE CONSTRUCTION SERVICES* that work may commence on the project **"Repair and Renovation of the Office of the Director, FMO and Office of the Chief, Budget Division"** effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with General Services Division (GSD) under the terms and conditions of the Purchase Order.

Very truly yours,

  
**MICHAEL C. FERMIN**  
Chairperson, Bids and Awards Committee

  
Received by: **ENGR. CORNELIO GUISDAN JR.**  
Date: 9-4-23