



## NOTICE OF AWARD

**ATTY. RICHARD JOSEPH F. ELIAS**

**Corporate Secretary**

**TUV SUD PSB PHILIPPINES**

1808 The Orient Square Bldg., F. Ortigas Jr. Rd, Ortigas Center  
Pasig City

**Attention: MARY GRACE B. ZARA**

Tender and Bidding Executive

Dear **Ms. Zara:**

We are pleased to inform you that the contract for the project "**Procurement of Service Certifying Body (CB) for Port of San Fernando, Port of Iloilo, Port of Surigao and Port of Aparri relevant to the ISO 9001:2015 Quality Management System Certification**" as per Bureau of Customs - Bids and Awards Committee Resolution No. 2023-02, is hereby awarded to your company in the amount of **Nine Hundred Thousand Pesos (PHP900,000.00)**.

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 otherwise known as "Government Procurement Reform Act" within five (5) calendar days upon receipt of this Notice.

Very truly yours,

**MICHAEL C. FERMIN**

Chairperson, Bids and Awards Committee

Received by: **MARY GRACE B. ZARA**

Date: 10/18/2023

**PURCHASE ORDER**

Bureau of Customs

Agency

Supplier: **TUV SUD PSB PHILIPPINES**

P.O. No.:

2023-09-0146

Date :

14-Sep-2023

T.I.N. : **007-012-676-000**

Mode of Procurement:

Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:

Delivery Term:

Date of Delivery :

Payment Term:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>SPECIFICATIONS</b>			
		Procurement of Service Certifying Body (CB) for Port of San Fernando, Port of Iloilo, Port of Surigao and Port of Aparri relevant to the ISO 9001:2015 Quality Management System Certification  <b>1) The CB must comply with the following –</b>  <b>a)</b> Provide its company profile highlighting related government and private certification projects, implementation methodology; curriculum vitae of the proposed certification team and copy of Philippine Accreditation Office-issued accreditation certificate for the scope ISO 9001:2015. <b>b)</b> The CB shall include in the proposal the audit activities and a procedure for client appeals. <b>c)</b> All information reviewed and recorded by the CB audit team would be treated in the strictest confidence at all times. <b>d)</b> The CB shall adhere to the agreed scope of work/deliverables which were prior approved by the agency's selection committee. <b>e)</b> The CB audit team shall provide a full report on the operations audited consistent with the content of the approved scope of work deliverables to the agency at the end of each initial, surveillance and re-certification audits unless otherwise agreed by the agency. <b>f)</b> The CB audit team shall abide with the auditing principles terminologies and guidelines as specified in the ISO 9001:2015;  <b>2) The CB/company must have an undertaking with BOC in any capacity for the last five (5) years, from the date of the posting;</b> <b>3) The CB must be accredited with the DTI-Philippine Accreditation Bureau;</b> <b>4) The CB must have PhilGEPS registration and RA 9184 compliant; and</b> <b>5) The CB must have not been a consultant for BOC on 9001:2015. Ports</b>  <b>1. Port of San Fernando</b> - Year 1 - Stage 1 Audit (1 Manday/s) - Stage 2 On-site Audit (3 Manday/s) - Audit Planning and Report Preparation (1 Manday/s)  <b>2. Port of Iloilo</b> - Year 1 - Stage 1 Audit (1 Manday/s) - Stage 2 On-site Audit (5 Manday/s) - Audit Planning and Report Preparation (1.5 Manday/s)  <b>3. Port of Surigao</b> - Year 1 - Stage 1 Audit (1 Manday/s) - Stage 2 On-site Audit (4 Manday/s) - Audit Planning and Report Preparation (1.35 Manday/s)  <b>4. Port of Aparri</b> - Year 1 - Stage 1 Audit (1 Manday/s) - Stage 2 On-site Audit (7 Manday/s) - Audit Planning and Report Preparation (2.5 Manday/s)			<b>900,000.00</b>
<b>(Total Amount in Words)</b>		<b>Nine Hundred Thousand Pesos (inclusive of tax)</b>			<b>900,000.00</b>

(Terms and Conditions stated at the back page of this P.O.)

Very truly yours,

Conforme:

*Mary Grace B. ZARA*  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier

Date *10/10/23*

*[Signature]*  
 \_\_\_\_\_  
**MICHAEL C. FERMIN**  
 Chairperson, Bids and Awards Committee

Funds Available:

*[Signature]*  
 \_\_\_\_\_  
**MARILOU A. CABIGON**  
 Collector V/Chief, Accounting Division

ALOBS No.:  
 Amount:

*02-01101101-2023-09-029*  
*900,000.00*



## NOTICE TO PROCEED

**ATTY. RICHARD JOSEPH F. ELIAS**

**Corporate Secretary**

**TUV SUD PSB PHILIPPINES**

1808 The Orient Square Bldg., F. Ortigas Jr. Rd, Ortigas Center  
Pasig City

**Attention: MARY GRACE B. ZARA**

Tender and Bidding Executive

Dear **Ms. Zara:**

The attached Contract having been approved, notice is hereby given to *TUV SUD PSB PHILIPPINES* that work may commence on the project "**Procurement of Service Certifying Body (CB) for Port of San Fernando, Port of Iloilo, Port of Surigao and Port of Aparri relevant to the ISO 9001:2015 Quality Management System Certification**" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with General Services Division (GSD) under the terms and conditions of the Purchase Order.

Very truly yours,

  
**MICHAEL C. FERMIN**

Chairperson, Bids and Awards Committee

Received by:  **MARY GRACE B. ZARA**

Date: 10/18/23