



NOTICE OF AWARD

GRACE J. MEDALLE

SUBIC GRAND HARBOUR HOTEL
249 Waterfront Road,
Subic Bay Freeport Zone

Dear **Ms. Medalle:**

We are pleased to inform you that the contract for the project "**Lease for Venue for Post Clearance Audit Summit**" as per Bureau of Customs - Bids and Awards Committee Resolution No. 2023-02, is hereby awarded to your company in the amount of **Four Hundred Sixty-Three Thousand Seven Hundred Seventy Pesos (Php 463, 770.00)**

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,

MICHAEL C. FERMIN
Chairperson, Bids and Awards Committee

Received by: **GRACE J. MEDALLE**

Date: May 10, 2023

PURCHASE ORDER

Bureau of Customs

Agency

Supplier: **SUBIC GRAND HARBOUR HOTEL**

P.O. No.:

2023-05-0061

T.I.N. : **008-055-484-000**

Date :

9-May-2023

Mode of Procurement:

Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:

Delivery Term:

during the event

Date of Delivery :

Payment Term:

| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|--------------------------------|------|--|----------|-----------|--------------------|
| | | SPECIFICATIONS | | | |
| | | Procurement for Lease of Venue for Post Clearance Audit Summit TRAINING PACKAGE MEAL AND VENUE: HOTEL IN SUBIC ONLY DAY 1: May 10, 2023 (HALF DAY) Lunch, PM Snack, and Dinner (60 pax) Day 2: May 11, 2023 (Whole Day) (62 pax) Day 3: May 12, 2023 (Whole Day) (62 pax) Flowing coffee/tea and water during the training session STRICTLY NO PORK Accommodation May 10, 2023 (Check-In 11:00 AM) 3 Single Rooms Occupancy x 1 Day 29 Twin Sharing Room x 1 Day May 11, 2023 (Check-In 12:00 NN) 3 Single Room Occupancy x 1 Day 30 Twin Sharing Room x 1 Day One (1) Function Room for Plenary Session (60 pax) Good Lights and Sound System Audio Visual Equipment Flowing coffee/tea and water during the training session Availability Other Inclusion for free •Minimum of 3 wireless microphones •Projector •Wide Screen •Internal Access •Flagpole •Podium •Use of electricity for laptops and projector •Extension cords •Signage/Tarpaulin Note: Penalty and/or termination of contract of the winning bidder might incur all the above stated technical specification is not complied. | | | 273, 770.00 |
| | | | | | 190, 000.00 |
| (Total Amount in Words) | | Four Hundred Sixty-Three Thousand Seven Hundred Seventy Pesos (inclusive of tax) | | | 463, 770.00 |

(Terms and Conditions stated at the back page of this P.O.)

Conforme:


GRACE V. MADALLA
Signature over Printed Name of Supplier

Very truly yours,


MICHAEL C. FERMIN
Chairperson, Bids and Awards Committee

Date **05-12-23**

Funds Available:


MARILOU A. CABIGON
Collector V / Chief, Accounting Division

ALOBS No.:
Amount:

02-01101161-2023-05-1029
463 776 -



NOTICE TO PROCEED

GRACE J. MEDALLE

SUBIC GRAND HARBOUR HOTEL
249 Waterfront Road,
Subic Bay Freeport Zone

Dear **Ms. Medalle:**

The attached Contract having been approved, notice is hereby given to *SUBIC GRAND HARBOUR HOTEL* that work may commence on the project "**Lease for Venue for Post Clearance Audit Summit**" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with General Services Division (GSD) under the terms and conditions of the Purchase Order.

Very truly yours,

MICHAEL C. FERMIN
Chairperson, Bids and Awards Committee

Received by: **GRACE J. MEDALLE**

Date: May 10, 2023