



MEMORANDUM

TO : ALL BOC OFFICIALS AND EMPLOYEES
AND PERSONS UNDER CONTRACT OF SERVICE

FROM : *[Signature]*
MICHAEL C. FERMIN
Director III, Administration Office
Internal Administration Group

SUBJECT : Amendment to IAG Memorandum No. 05-2023
re: Reiteration of Bureau of Customs (BOC) Policy on
Prescribed Dress Code in the Workplace

DATE : February 28, 2023

1.0 In line with the Bureau's efforts to promote professionalism and uphold proper decorum and dignity in the delivery of public service, the IAG Memorandum No. 05-2023 with the subject: Reiteration of Bureau of Customs (BOC) Policy on Prescribed Dress Code in the Workplace, is hereby amended:

1.1 Item 3.0 to read as follows:

"3.0 All employees who have not received their procured/tailored uniform and all persons under Contract of Service (COS) are directed to continue complying with the dress code set for the following schedule:

	Mondays	Tuesdays to Thursdays
Male	<i>Plain white barong-type top and black slacks, plain white collared top and black slacks</i>	<i>Plain dark blue barong-type top and black/blue slacks, plain dark blue collared top and black slacks</i>
Female	<i>Plain white collared top and black slacks or skirt</i>	<i>Plain dark blue collared top and black/blue slacks or skirt</i>

2.0 In this regard, all other provisions of IAG Memorandum No. 05-2023 not affected by this Order shall remain in effect.

3.0 For guidance and strict compliance.