



BUREAU OF CUSTOMS

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REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Repair and Renovation of Revenue Accounting Division (RAD) Warehouse"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of Revenue Accounting Division (RAD) Warehouse**

Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Nine Hundred Ninety-Eight Thousand Four Hundred Fifty-Seven Pesos Forty-Seven Centavos (PHP998,457.47) inclusive of tax**

Specifications:

QTY.	DESCRIPTION
1 LOT	<p>SCOPE OF WORKS</p> <p>A. Mobilization</p> <ul style="list-style-type: none"> a. Preparation of logistics of contractor's equipment. b. Setting up of Temporary Facilities within the site. c. Setting up of necessary water and power lines required for the Project. <p>B. Demobilization</p> <ul style="list-style-type: none"> a. Site clean-up b. Hauling of debris materials from project site to appropriate disposal area. c. Removal and hauling of tools and equipment from project site. <p>C. Carpentry Works</p> <ul style="list-style-type: none"> a. Supply and installation of 9mm gypsum board with complete standard metal furring support on all ceiling as shown on the plans and BOQ. <p>D. Roofing Works</p> <ul style="list-style-type: none"> a. Dismantling and subsequent replacement of all roofing sheet and repair all dilapidated framing and accessories for the whole structure.

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- b. Repair all dilapidated framing and accessories for the whole structure.

E. Painting Works

- a. Painting of all interior and exterior walls, partitions and ceiling at least (2) layers of coating.

F. Doors

- a. Supply and installation of wooden flush solid doors and PCV doors with door jamb as shown on the plans and BOQ including of its accessories such as door knobs as shown on the plans and BOQ.

G. Floor and Tiling Works

- a. Supply and installation of 30cm x 30cm floor and wall tiles at all comfort rooms as shown on the plans and BOQ.

H. Masonry Works

- a. Contractor shall seal joints and *cracks* with MasterSeal NP 1 gun grade polyurethane sealant; or an approved equivalent.

I. Plumbing works

- a. Replacement of all water closet and wall-hung lavatory including dilapidated pipes and fittings as shown on the plans and BOQ.

J. Electrical Works

- a. Supply and installation of complete electrical system as indicated on the plans.
- b. Supply and installation of standard lighting fixtures as shown on the plan or as specified by architect and/or owner's representative.
- c. Supply and installation of wiring devices, switches and outlets and accessories as shown on the plans and BOQ.

K. Payment Terms

- a. The Schedule of Billing specified in the table below shall be followed by the contractor:

Order of Billing	Project Accomplishment Percentage
First (1 st) Billing	At least 50% of the work has been accomplished

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	Second (2 nd) Billing	At least 80% of the work has been accomplished
	Final Billing	100% accomplished
Work Duration: 90 Calendar Days		

Interested suppliers are required to submit **original/certified true copy** of the following: 1) valid and current Mayor's Permit, (In case of expired MP/BP, Submit copy of recently expired permit and official receipt as proof of renewal), 2) DTI/SEC Registration (for partnerships/corporations, attach General Information Sheet & Articles of Incorporation), 3) PHILGEPS Registration Certificate, 4) Original Omnibus Sworn Statement, 5) Latest Income/Business Tax Return, 6) PCAB License, 7) Certificate of Satisfactory Performance issued by the Bureau of Customs (for contracts entered into with the Bureau) or from any other office/agency, if the former is not applicable and 8) duly signed price quotation form (Annex "A"). All must be properly signed and sealed. Must be submitted in hard copy.

Submission of quotation and eligibility documents in hard copy is on or before **April 17, 2023, 10:00 a.m., at General Services Division (GSD)**, Ground Floor, OCOM Building, Port Area, Manila. **Note: the Time/Date stamped at the CCC shall be controlling.**

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Awarded Bidder must secure Performance Security/Performance Bond 30% of Contract Price upon receipt of Notice of Award.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

ISAGANI D. GALSIM
 Head, BAC Secretariat/
 Chief Administrative Officer
 General Services Division



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Annex "A"

PRICE QUOTATION FORM

Date:

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Project Name: **Repair and Renovation of Revenue Accounting Division (RAD) Warehouse**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	#Units	UM	P/Unit	Total		
A. Mobilization/Demobilization	1.00	lot				
B. Demolition Works	1.00	lot				
Subtotal:						
C. Carpentry Works Ceiling (261 sq.m):						
• Gypsum board (9mm)	97.00	sht/s				
• Metal Furring (3m length)	300.00	lgth				
• Carrying Channel (3m length)	97.00	lgth				
• Blind Rivet	3,660.00	pcs				
• Metal Screw	1,050.00	pcs				

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<ul style="list-style-type: none"> Wall Angle – 3m Length Miscellaneous 	65.00 1.00	lgth lot				
Subtotal:						
D. Roofing Works						
Roof (160 sq.m):						
<ul style="list-style-type: none"> Pre-Painted Metal Roofing Sheets GA #24 Tek Screw / J-Bolt w/ Washers Pre-painted Gutter, GA 24(0.701 mm) x 2.44m Blind Rivets Roof frame (dilapidated) Miscellaneous 	160.00 1,600.00 14.00 520.00 1.00 1.00	Sqm Pcs In.m pcs lot lot				
Subtotal:						
E. Painting Works						
Ceiling (261 sq.m):						
<ul style="list-style-type: none"> Glazing Putty Flat Wall Enamel Enamel Quick Dry Paint Thinner 	14.00 11.00 11.00 16.00	gals gals gals gals				
Concrete walls (889 sq.m):						
<ul style="list-style-type: none"> Patching Compound Flat later primer Semi-Gloss (Double Coat) Paint Thinner Paint Brush Paint Roller Consumables 	5.00 30.00 65.00 25.00 1.00 1.00 1.00	kgs gals gals gals lot lot lot				
Subtotal:						
F. Doors						
<ul style="list-style-type: none"> Supply and Installation of wooden flush solid door Supply and Installation of PVC door Door Accessories and Consumables 	3.00 3.00 1.00	sets sets lot				

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Subtotal:						
G. Floor and Tiling Works						
• 30cm x 30cm Tiles	590.00	pcs				
• Portland Cement	10.00	bags				
• Tile adhesive (25 kg)	5.00	bags				
• Tile grout	5.00	bags				
• Sand	1.00	cu.m.				
• Consumables	1.00	lot				
Subtotal:						
H. Masonry Works						
	1.00	Lot				
Subtotal:						
I. Plumbing Fixtures						
• Water Closet	3.00	sets				
• Wall-Hung lavatory	3.00	sets				
• Pipes and fittings	1.00	lot				
• Consumables	1.00	set				
Subtotal:						
J. Electrical Works.						
• Duplex Convenience Outlet	1.00	lot				
• Polarized 3-Prongs (ACU Outlet)	1.00	lot				
Lighting Fixtures:						
• 12W LED Round Panel Light	100.00	pcs				
Wiring Devices:						
• Single Gang Switch	3.00	pcs				
• 2-Gang Switch	5.00	pcs				
• 3-Gang Switch	4.00	pcs				
• 3.5 mm THHN wire/wire cables	1.00	lot				
• Roughing-ins:	1.00	lot				
Subtotal						
Total:						

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Work Duration: 90 Calendar Days

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)

Direct Cost	
Material Cost	
Labor Cost	
Mobilization	
Total Direct Cost	_____
Indirect Cost	
OCM (15% of DC)	
Contractors Profit (10% of DC)	
Total Indirect Cost	
Tax (5% of DC + IC)	_____
TOTAL PROJECT COST	

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