



Republic of the Philippines  
Department of Finance  
**BUREAU OF CUSTOMS**  
1099 Manila

**MEMORANDUM**

TO : DEPUTY COMMISSIONERS  
SERVICE DIRECTORS  
DIVISIONS CHIEFS  
ALL OTHERS CONCERNED

SUBJECT : RENEWAL OF CONTRACTS OF JOB ORDER PERSONNEL

DATE : 12 January 2017

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You are hereby directed **not** to re-hire all Contract of Service and Job Order personnel whose contracts were signed before 1 July 2016 and to encourage these personnel to apply for available plantilla positions. Said applications shall be subjected to review and evaluation by the Human Resource Management Division in accordance with applicable Civil Service laws, rules and regulations.

To facilitate the proper turn-over of pending work, you are directed to submit a Contract of Service covering the period from 1 to 31 January 2017 for the signature of the undersigned.

For your prompt compliance.

  
**NICANOR E. FAELDON**  
Commissioner



JAN 12 2017