

2018-12-027



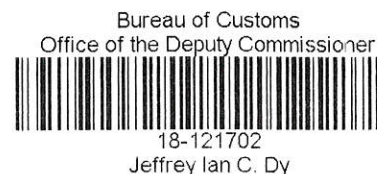
Republic of the Philippines  
Department of Finance  
**BUREAU OF CUSTOMS**  
1099 Manila

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**MEMORANDUM**

FOR : **ALL CUSTOMS COLLECTORS**  
Ports and Sub-Ports

FROM : **JEFFREY IAN C. DY** 12/17/18  
Deputy Commissioner, MISTG 12nn.



SUBJECT : **Distribution of Computers**

DATE : **December 14, 2018**

CC : MISTG Site Teams

This is in reference to the projected distribution of desktop computers at the ports/ sub-ports initially for the use of the E2M System only.

Please be advised that even if there may be new computers in our inventory, the ports and sub-ports have to submit first individual reports on the following to ensure a smooth deployment:

- a. number of examiners and appraisers
- b. number of computers still operational
- c. number of additional computers required
- d. appropriateness of location (including space, electrical & network outlets, desk/tables, etc.) for the computers
- e. security of building and office where computers will be installed
- f. capability of the port/ sub-port to handle additional electrical load
- g. suitability of disposal area/room for defective computers

Note that the abovementioned requirements cover only those that involve the assessment of Consumption entries.

Collectors may seek the help of MISTG Site Managers or officers in charge for this activity.

Kindly submit your respective reports on or before December 21, 2018.

For your appropriate action.