

2018-12-024



Republic of the Philippines  
Department of Finance  
**BUREAU OF CUSTOMS**  
1099 Manila

MASTER COPY

**MEMORANDUM**

**TO :** THE CHIEF OF STAFF  
ALL DEPUTY COMMISSIONERS  
ASSISTANT COMMISSIONER  
DIRECTORS – FS, FMO, IAS and LEGAL SERVICE  
ALL DISTRICT COLLECTORS  
CHIEF, AMO, RMO  
HEAD, X-RAY INSPECTIONS PROJECT  
BOC SPOKESPERSON  
COLLECTORS CONFERENCE SECRETARIAT  
ALL OTHERS CONCERNED

**FROM :** REY LEONARDO B. GUERRERO  
Commissioner

**SUBJECT :** Collectors Conference 20 December 2018

**DATE :** 12 December 2018

Bureau of Customs  
REY LEONARDO B. GUERRERO  
Commissioner  
18-01147  
DEC 13 2018

All concerned are hereby informed of the date of the scheduled Collectors Conference instead of the original date of 18 December 2018 it will be on **20 December 2018**, same venue, still hosted by the Manila International Container Port (MICP). Further, all concerned are enjoined to attend the BOC 2018 Culmination Program after the conference on the same day at the POM Grounds.

Compliance to the following agenda are still expected to be submitted on the 14 December 2018.

- Action Plan to meet collection target for December 2018, including recovery plan to meet collection shortfall for November 2018
- Report on District Target for 2019 (broken down monthly)
- Action Plan to meet the target (broken down per commodity)

Please send your reports to the following e-mail addresses:

[joel.espejo@customs.gov.ph](mailto:joel.espejo@customs.gov.ph)  
[Jerome.tomas@customs.gov.ph](mailto:Jerome.tomas@customs.gov.ph)  
[gibson.montalbo@customs.gov.ph](mailto:gibson.montalbo@customs.gov.ph)  
[giaalaine@gmail.com](mailto:giaalaine@gmail.com)

For your guidance and reference.