

2018_10-017



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE

Princesa
MASTER COPY

BUREAU OF CUSTOMS

MANILA 1099

MEMORANDUM

FOR : ALL DEPUTY COMMISSIONER
ALL DIRECTORS
ALL DISTRICT COLLECTORS
ALL DIVISION CHIEFS

FROM : *ymroale*
GLADYS F. ROSALES, MPA, CESE^g
Chief-of-Staff / Deputy Commissioner
Internal Administration Group
~~et~~

SUBJECT : Request for Updated List of Personnel Complement with
Plantilla Position and Designation.

DATE : October 16, 2018

Relative to the letter of the Bureau of Customs Employees Association (BOCEA) dated 12 October 2018, all concerned offices (attention: Administrative Officers) are hereby requested to submit an updated copy of the Personnel Complement with Plantilla Position and Designation to the HRMD not later than 19 October 2018. The said personnel complement is required/requested by BOCEA for Collective Negotiation Agreement (CNA) purposes.

Kindly submit/send the softcopy of Personnel Complement to hrmd@customs.gov.ph.

For appropriate and immediate action.

cc: Remedios Princesa
National President, BOCEA



**BUREAU OF CUSTOMS
EMPLOYEES ASSOCIATION
(BOCEA)**

Rm. 209 Customhouse Building, Port Area Manila
Telefax: 527-84-05

473-357
Internal Admin Group
Received by: VICKY REYES
Date: 10/2/18
Time: 2:30

October 12, 2018

MS. GLADYS F. ROSALES
Deputy Commissioner, IAG
Bureau of Customs

ATTENTION: MR. JOSEPH G. ESCASIO
Chief, H.R.M.D

Sir/Madam:

May we respectfully request from your good office to provide us a copy of the **LIST OF PERSONNEL COMPLEMENT WITH PLANTILLA POSITION AND DESIGNATION** of seventeen (17) collection districts and its sub-ports of the Bureau of Customs for the Collective Negotiation Agreement benefits purposes.

Your kind consideration and prompt action on this matter will be highly appreciated.

Thank you very much!

**FOR THE WELFARE AND
BENEFIT OF THE EMPLOYEES,**

Remedios G. Princessa
REMEDIOS G. PRINCESA
National President