

2018_03-020

P. Lopez
MASTER COPY



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

MEMORANDUM

TO : ALL DEPUTY COMMISSIONERS
ALL DISTRICT COLLECTORS
ALL OTHERS CONCERNED

FROM : *[Signature]*
ISIDRO S LAPEÑA, PhD, CSEE
Commissioner
MAR 20 2018

SUBJECT : DIRECTIVE LAST COLLECTORS CONFERENCE
DATED 08 MARCH 2018

DATE : March 20, 2018

With reference to the attached Directives of the Commissioner, all concerned are hereby reminded of the directives and timelines given by the Commissioner during the Collector's Conference held last 08 March 2018 at the Aurea La Union, San Fernando, La Union. All updates shall be submitted to the Collectors Conference Secretariat for submission to the Commissioner on or before **MARCH 28, 2018**.

For strict and immediate compliance.

25	Negotiate with PPA regarding the location of Customs Office at Sub-Port of Dadiangas; Prepare the plans and program of works for the customs building at General Santos; Inform PPA that BOC intends to construct its own building	Port of Davao
26	Change the passwords of all E2M users	MISTG
27	Shorten the prescribed days (5 days only) for the Office of the Commissioner to decide on legal cases. Revise the draft CAO accordingly	Legal Service
28	Organize a 'signing of commitment' ceremony to expedite the resolution of cases	Legal Service
29	Reconvene and then study the distribution of rewards to performing Ports as prescribed in the Attrition Law	RPEB and LAIC
30	Study the inclusion of TEF collection in the performance evaluation of a Port	AOCG
31	Implement the SPMS and OPCR as performance evaluation tool of the BOC	PPRD, All Concerned
32	Study the appropriate performance evaluation methods on Ports which cater mainly to break/bulk cargoes	AOCG
33	Create an official FB account	Collection Districts
34	Submit the respective individual logo for subsequent transmittal to National Historical Commission	Collection Districts
35	Submit records/inventory of properties and equipment	Collection Districts
36	Construction plan for BOC Chapel	GSD

DIRECTIVES OF THE COMMISSIONER

NO.	DIRECTIVES	OFFICE RESPONSIBLE
1	Study the effects of Tax Exemptions at Port of NAIA	Financial Service
2	Prepare CMO requiring consignees to pay duties and taxes (<i>by filing consumption instead of warehousing/transit entries</i>) before availing tax credit certificate or refund; Adopt similar policy on bunkering and	AOCG
3	Provide the Financial Service with data on admitted commodities at SBMA	Port of Subic
4	Submit proposal and recommendation for unified assessment division	Port of NAIA
5	Revisit the CAO on the removal of payment of Administrative Fees and CMO on removal of Import Processing Fee	PMO, Legal Service
6	Submit the proposed reshuffle of Port Officials	Port of NAIA
7	Publication of Vacancies in BOC Website	Administration Office, PIAD
8	Study if the privileges granted to some warehouses will be withdrawn if the policy of " <i>payment first and refund after</i> " will be adopted	Legal Service
9	Submit position paper on the recommendation to transfer back to the Collectors the authority to cancel entries based on identified grounds	Port of Batangas
10	Streamline the process of OCOM Clearance on Petroleum Products; Preferably assign a representative/spotchecker from Central Office instead	AOCG
11	Prioritize IG, EG, and Ports with Oil importation in the procurement of drones and service vehicles.	GSD
12	Issue clarificatory guidelines when to collect duties and taxes on shipments arriving at a freeport zone bound to another freeport zone	AOCG, Legal Service
13	File appropriate charges to BOC personnel who used scratch paper instead of the official assessment notice in the initial presentation of duties and taxes to the transacting public	CIIS
14	Conduct Post-Entry Audit of FOTON's shipment	RCMG to supervise PCAG
15	Expedite the transmittal to DOF of draft CAO on Formal Entry Process	PMO
16	Request for a separate Customs Museum	Port of Iloilo
17	Dialogue with the Megawide (contractor of Mactan Airport) regarding the provision for space of BOC personnel	Port of Cebu
18	Look into reports that some Mactan examiners apply exorbitant valuation of commodities; Submit recommendations regarding the matter	Port of Cebu
19	Hire qualified COS to be assigned at Mactan and Tagbilaran	IAG
20	Prepare CSW on recommendation to officially make Tagbilaran Airport a Subport of Port of Cebu	Port of Cebu
21	Verify the recent guidance on seized rice at Port of Cebu re: Auction through NFA	AOCG
22	Research the appropriate disposition procedure of the seized vessel with registration issue and submit recommendations to the Office of the Commissioner	Port of Tacloban
23	Expedite the inventory and disposition of seized rice through auction	Port of Zamboanga
24	Verify the recent guidance on seized rice at Port of Zamboaga	AOCG

25	Negotiate with PPA regarding the location of Customs Office at Sub-Port of Dadiangas; Prepare the plans and program of works for the customs building at General Santos; Inform PPA that BOC intends to construct its own building	Port of Davao
26	Change the passwords of all E2M users	MISTG
27	Shorten the prescribed days (5 days only) for the Office of the Commissioner to decide on legal cases. Revise the draft CAO accordingly	Legal Service
28	Organize a 'signing of commitment' ceremony to expedite the resolution of cases	Legal Service
29	Reconvene and then study the distribution of rewards to performing Ports as prescribed in the Attrition Law	RPEB and LAIC
30	Study the inclusion of TEF collection in the performance evaluation of a Port	AOCG
31	Implement the SPMS and OPCR as performance evaluation tool of the BOC	PPRD, All Concerned
32	Study the appropriate performance evaluation methods on Ports which cater mainly to break/bulk cargoes	AOCG
33	Create an official FB account	Collection Districts
34	Submit the respective individual logo for subsequent transmittal to National Historical Commission	Collection Districts
35	Submit records/inventory of properties and equipment	Collection Districts
36	Construction plan for BOC Chapel	GSD