

2018-02-030

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Republic of the Philippines  
Department of Finance  
**BUREAU OF CUSTOMS**  
1099 Manila

**MEMORANDUM**

**To :** All District Collectors  
All Port Collectors  
Deputy Collectors for Operations  
Chiefs, Container Control and Cargo Division  
or Equivalent Units  
All Others Concerned

**From :** *[Signature]*  
ISIDRO S LAPEÑA, PhD, CSEE  
Commissioner

**Subject :** SUBMISSION OF THE INSPECTORS  
CERTIFICATE OF LADING TO THE ONE-STOP  
SHOP CENTER (OSS-CENTER) OF THE  
DEPARTMENT OF FINANCE.

**Date :** 09 February 2018

*[Circular Stamp]* Bureau of Customs  
ISIDRO S LAPEÑA  
Commissioner  
18-02671

FEB 15 2018

As part of the Bureau's policy of expediting trade and promoting transparency in our procedures and processes, you are hereby directed to issue within twenty (24) hours from receipt of the request the Inspectors Certificate of Lading for all export shipments subject of drawback claims and officially transmit the same to the One-Stop Shop CENTER (OSS-CENTER) of the Department of Finance.

For strict compliance.