

MEMORANDUM

TO

ALL DEPUTY COMMISSIONERS

ALL DISTRICT COLLECTORS
ALL CONCERNED PERSONNEL

FROM

THE COMMISSIONER

SUBJECT

RECALL OF ALL GOVERNMENT OWNED

PROPERTIES AND EQUIPMENT ASSIGNED TO

VARIOUS BOC OFFICIALS AND EMPLOYEES WITH

DETAILED ORDER

DATE

11 August 2016

In connection with the conclusion of the Detail Order of various BOC officials and employees, and to ensure proper accounting of all government owned properties and equipment, all BOC officials and employees with Detail Order from the previous administration are hereby instructed to turn-over all BOC properties and equipment issued to them.

All government owned properties and equipment should be returned to the General Services Division for proper documentation.

For your information and compliance.



NICANOR E. FAELDON

Commissioner



AUG 12 2016