



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Repair and Renovation of External Affairs Office"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of External Affairs Office**
 Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**
 Approved Budget for the Contract: **Seven Ninety-Four Thousand Eight Hundred Pesos and Eighty-Five Centavos (PHP794,800.85) inclusive of tax**
 Specifications:

| QTY. | DESCRIPTION |
|-------|---|
| 1 LOT | <p>SCOPE OF WORKS</p> <p>A. Mobilization</p> <ul style="list-style-type: none"> a. Preparation of logistics of contractor’s equipment. b. Setting up of Temporary Facilities within the site. c. Setting up of necessary water and power lines required for the Project. <p>B. Demolition Works</p> <ul style="list-style-type: none"> a. Dismantling and subsequent hauling of existing drywalls and all ceiling as indicated on the proposed plan. b. Dismantling and subsequent hauling of existing electrical wiring and auxiliary system affected of demolition works. <p>C. Carpentry Works</p> <ul style="list-style-type: none"> a. Supply and installation of fiber cement board complete with standard metal furring support on all ceiling dry wall partition as shown on the plans. |



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- b. Fabrication of all built-in cabinets, wall mounted desks and meeting room table as shown on the plans.
- c. Supply and installation of all doors as shown on the plans and BOQ.

D. Painting Works

- a. Painting of all interior and exterior walls, partitions, and ceiling as per plan.

E. Floor Works

- a. Supply and installation of all floor tiles as shown on the plan.
- b. Dismantling of existing floor tiles and its subsequent replacement.

F. Electrical Works

- a. Supply and installation of all replacement of busted lightings (12w led round panel light).
- b. Supply and installation of wiring devices (power outlets and switches) as needed.

G. Plumbing works

- a. Supply and installation of all plumbing fixture and accessories as shown on the plans and BOQ.
- b. Supply and installation of standard sanitary and water piping distribution system including its necessary fitting and accessories unless otherwise shown on the plans and BOQ.

H. Demobilization

- a. Site clean-up

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| | |
|--|---|
| | <p>b. Hauling of debris materials from project site to appropriate disposal area. Removal and hauling of tools and equipment from project site.</p> <p>I. Steel Framing Works</p> <p>a. All materials and accessories shall be free from rust or any other form of corrosion.</p> <p>b. Steel I-Beam shall be done in accordance with the plans and drawings, all steel plates and I-beams shall be pre-painted to installation and re-painted on welded joints.</p> <p>Work Duration: 90 Calendar Days</p> |
|--|---|

Interested suppliers are required to submit **original/certified true copy** of the following: valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, 2021 Income/Business Tax Return, PCAB License, Certificate of Satisfactory Performance issued by the Bureau of Customs (for contracts entered into with the Bureau) or from any other office/agency, if the former is not applicable and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents in hard copy is on or before **June 20, 2022, 10:00 a.m., at General Services Division (GSD)**, Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Awarded Bidder must secure Performance Security/Performance Bond 30% of Contract Price upon receipt of Notice of Award.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

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The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,


ISAGANI D. GALSIM
Chief Administrative Officer
General Services Division

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Annex "A"

PRICE QUOTATION FORM

Date:

The Bids and Awards Committee
 Bureau of Customs
 Port Area, Manila

Project Name: **Repair and Renovation of External Affairs**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

| DESCRIPTION | QTY | | MATERIAL COST | | LABOR COST | TOTAL |
|---|----------|-------|---------------|-------|------------|-------|
| | #Units | UM | P/Unit | Total | | |
| A. Mobilization/Demobilization | 1.00 | lot | | | | |
| B. Demolition Works | 1.00 | lot | | | | |
| Subtotal: | | | | | | |
| C. Carpentry Works | | | | | | |
| Ceiling: | | | | | | |
| • Fiber Cement Board 6mm | 48.00 | sht/s | | | | |
| • Metal Furring (3m length) | 145.00 | lgth | | | | |
| • Carrying Channel (3m length) | 48.00 | lgth | | | | |
| • Rod suspension hanger w/adjustment spring | 130.00 | pcs | | | | |
| • Blind Rivet | 1,710.00 | pcs | | | | |



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|--|---|---|--|--|--|--|--|
| <ul style="list-style-type: none"> • Metal Screw • Wall Angle – 3m Length • Miscellaneous | 520.00 30.00 1.00 | pcs lgth lot | | | | | |
| <p>Built in Cabinets & Meeting Room Table</p> <ul style="list-style-type: none"> • Plyboard (18mm THK.) 4x8ft • Rugby • Cabinet Accessories • Black Screw • Common Nail • Stickwell • Meeting Room Table • Miscellaneous | 10.00 2.00 1.00 1,000.00 1.00 2.00 1.00 1.00 | shts gal lot pcs lot gals lot lot | | | | | |
| <p>Plywood/Drywall on metal frame:</p> <ul style="list-style-type: none"> • 4' x 8' – Plywood / Fiber Cement Board 6mm • 3m Length – Metal Studs • Blind Rivets • Metal Screw • Soundproof insulation (meeting room) • Miscellaneous | 40.00 60.00 650.00 200.00 1.00 1.00 | sht/s pcs pcs pcs lot lot | | | | | |
| Subtotal: | | | | | | | |
| <p>D. Painting Works</p> <ul style="list-style-type: none"> • Flat Latex • Semi-Gloss Latex • Flat Wall Enamel • Laquer Primer • Paint Thinner • Paint Brush • Paint Roller • Consumables | 5.00 5.00 5.00 5.00 2.00 1.00 1.00 1.00 | gals gals gals gals gals lot lot lot | | | | | |

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|--|--------|------|--|--|--|--|--|
| Subtotal: | | | | | | | |
| E. Doors | | | | | | | |
| • Supply and Installation of Tempered Glass Door w/ accessories | 4.00 | Sets | | | | | |
| • Wooden flush door | 2.00 | sets | | | | | |
| • PVC Door w/ louver | 1.00 | sets | | | | | |
| • Swing Door Accessories and Consumables | 1.00 | lot | | | | | |
| Subtotal: | | | | | | | |
| F. Floor Works | | | | | | | |
| • 30cm x 60cm Homogeneous Wall Tiles | 50.00 | Pcs | | | | | |
| • 30cm x 30cm Homogeneous Floor Tiles | 25.00 | Pcs | | | | | |
| • 60cm x 60cm Homogeneous Floor Tiles | 165.00 | Pcs | | | | | |
| • Tile adhesive | 4.00 | bags | | | | | |
| • Grout | 4.00 | bags | | | | | |
| • Portland Cement | 7.00 | bags | | | | | |
| • 3/4" Plyboard (Mezzanine Floor) | 12.00 | shts | | | | | |
| • Wooden vinyl floor tiles w/ self-adhesive (2mm thk. 91x15cm) (Mezzanine Floor) | 550.00 | pcs | | | | | |
| • Consumables | 1.00 | bags | | | | | |
| Subtotal: | | | | | | | |
| G. Steel Works | | | | | | | |
| Mezzanine Steel Framing: | | | | | | | |
| • I-Beam 6 x 4 x 6m length | 6.00 | pcs | | | | | |
| • Welding rod | 2.00 | box | | | | | |
| • Steel plates | 1.00 | lot | | | | | |
| • Miscellaneous | 1.00 | lot | | | | | |
| Steel Staircase: | | | | | | | |
| • I-Beam 6 x 4 x 6m length | 3.00 | pcs | | | | | |

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|---|---|---|--|--|--|--|--|
| <ul style="list-style-type: none"> Welding rod 50mm x 25mm x 1.5mm thick (6m length) Steel Tubular (Steel Handrail) 100cm x 30mm x 5cm thick (Solid wood stair thread) 50mm x 50mm x 5mm thick Angle Bar (6m length) Miscellaneous | <p>2.00</p> <p>8.00</p> <p>1.00</p> <p>8.00</p> <p>1.00</p> | <p>box</p> <p>pcs</p> <p>lot</p> <p>pcs</p> <p>lot</p> | | | | | |
| Subtotal: | | | | | | | |
| H. Electrical Works | | | | | | | |
| <ul style="list-style-type: none"> Duplex Convenience Outlet Polarized 3-Prongs (ACU Outlet) | <p>15.00</p> <p>10.00</p> | <p>sets</p> <p>sets</p> | | | | | |
| Lighting Fixtures: | | | | | | | |
| <ul style="list-style-type: none"> 12W LED Round Panel Light | 50.00 | pcs | | | | | |
| Wiring Devices: | | | | | | | |
| <ul style="list-style-type: none"> Single Gang Switch 2-Gang Switch 3-Gang Switch 3.5 mm THHN wire/wire cables Roughing-ins: | <p>3.00</p> <p>6.00</p> <p>2.00</p> <p>1.00</p> <p>1.00</p> | <p>pcs</p> <p>pcs</p> <p>pcs</p> <p>lot</p> <p>lot</p> | | | | | |
| Subtotal: | | | | | | | |
| I. Plumbing Fixtures | | | | | | | |
| <ul style="list-style-type: none"> Water Closet Wall-Hung lavatory Stainless faucet Pipes and fittings Stainless sink Consumables | <p>1.00</p> <p>1.00</p> <p>1.00</p> <p>1.00</p> <p>1.00</p> <p>1.00</p> | <p>set</p> <p>set</p> <p>set</p> <p>lot</p> <p>set</p> <p>lot</p> | | | | | |

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|------------------|--|--|--|--|--|
| Subtotal: | | | | | |
|------------------|--|--|--|--|--|

| | | | | | |
|---------------|--|--|--|--|--|
| Total: | | | | | |
|---------------|--|--|--|--|--|

Work Duration: 90 Calendar Days

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)

| | |
|---|--|
| <p>Direct Cost Material Cost Labor Cost Mobilization Total Direct Cost</p> <hr/> <p>Indirect Cost OCM (15% of DC) Contractors Profit (10% of DC) Total Indirect Cost</p> <hr/> <p>Tax (5% of DC + IC)</p> <hr/> <p>TOTAL PROJECT COST</p> | |
|---|--|



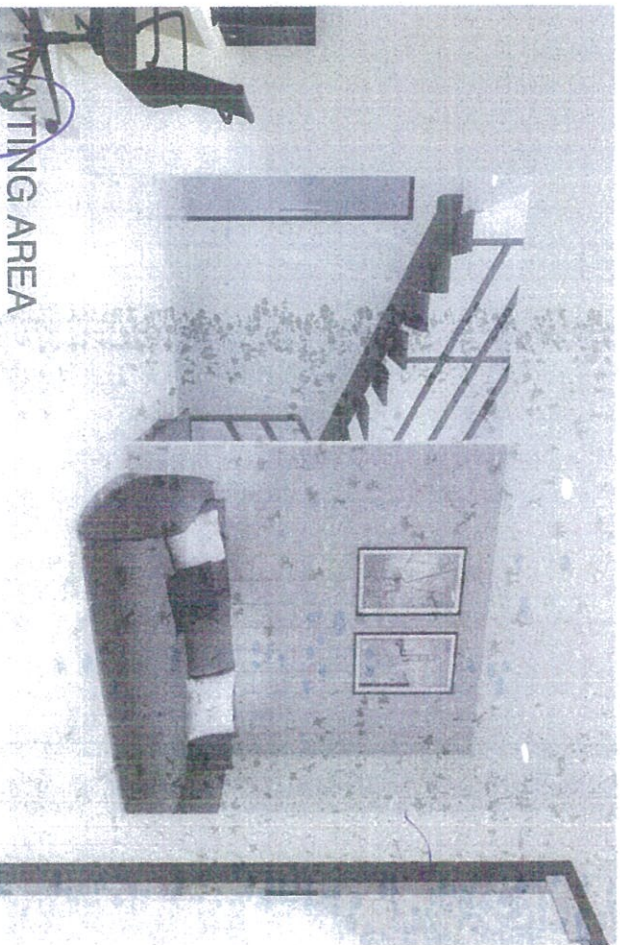
CHIEF'S ROOM



STAFF AREA



PANTRY ROOM



WAITING AREA

| | | | |
|--|--|--|---|
| | | RA 9298 SEC. 33 Compliance of the Design and Construction Contract and Monitoring of the Work for the Bureau of Internal Revenue for the Office of the Director General and the Office of the Assistant Director General for Administration and Finance, Bureau of Internal Revenue, Department of Finance, Republic of the Philippines in relation to the construction of the renovation of the Bureau of Internal Revenue Office, Office of the Director General, Office of the Assistant Director General for Administration and Finance, Bureau of Internal Revenue, Department of Finance, Republic of the Philippines. | |
| PREPARED BY: HERBERT S. QUIDADO ARCHITECT (R) (PS) | CHECKED BY: ENGR. GARY E. AGUILAR ADMINISTRATIVE OFFICER (R) (PS) | REVIEWED BY: ENGR. CECIL S. FABIAN ADMINISTRATIVE OFFICER (R) (PS) | RECOMMENDING APPROVAL: WILNORAJ L. CANILLE HEAD, EXTERNAL AFFAIRS OFFICE |
| APPROVED BY: REY LEONARDO B. GUERRERO COMMISSIONER (R) (PS) | PROJECT TITLE: REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE | OWNER: BUREAU OF CUSTOMS | SHEET CONTENT: AS SHOWN |
| LOCATION: | ADDRESS: | SHEET NO.: A-00 | DATE: 05 MAY 2022 |



RA 6696 SEC. 33
 The Board of Customs Officers shall have the authority to recommend for appointment, promotion, transfer, reassignment, suspension, and removal of all officers and employees of the Bureau, subject to the approval of the Director of Customs.

PREPARED BY:
ENR. GABRIEL S. GABRINO
 TECHNICAL STAFF (GSO)

CHECKED BY:
ENR. GARY E. ABULAR
 ADMINISTRATIVE OFFICER (GSO)

REVIEWED BY:
ENR. PEGIL G. PABIAN
 ADMINISTRATIVE OFFICER (GSO)

RECOMMENDING APPROVAL:
WILSON R. L. CAVILLE
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:
REV. LEONARDO B. GUERRERO
 COMMISSIONER (BOC)

PROJECT TITLE:
REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE

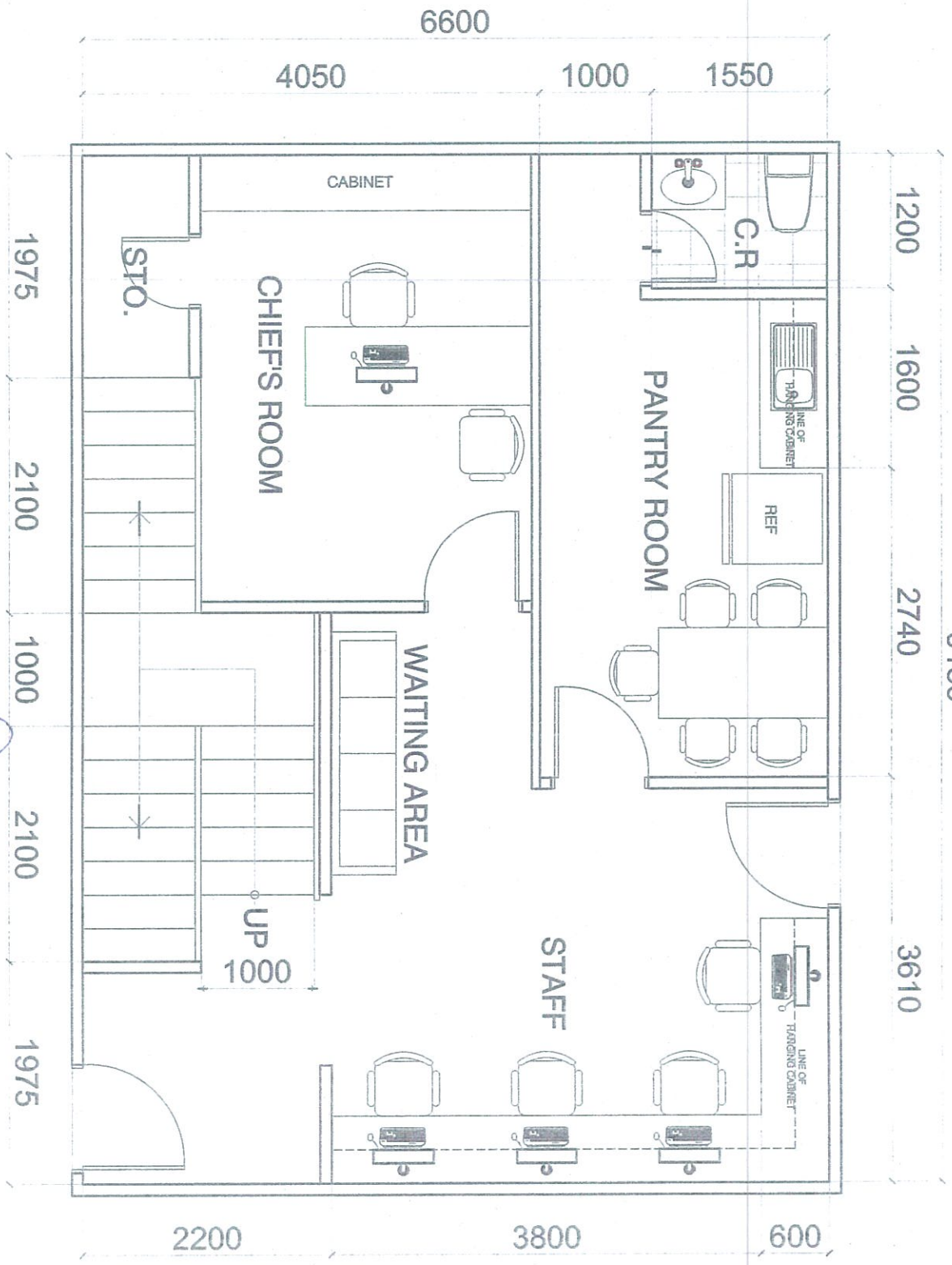
OWNER:
BUREAU OF CUSTOMS

SHEET CONTENT:
 AS SHOWN

SHEET NO.
A-01

DATE:
 06 MAY 2022

PROPOSED GROUND FLOOR PLAN
 SCALE: NTS





RA 8536 SEC. 39
 Construction of a new building for the Bureau of Customs and Excise, Department of Finance, Republic of the Philippines. The project is located at the site of the old building, which is situated at the intersection of the main road and the side road. The project is a two-story building with a total area of 10,000 square meters. The building will be used for the office of the Bureau of Customs and Excise. The project is a part of the Department of Finance's program to modernize its facilities. The project is a part of the Department of Finance's program to modernize its facilities.

DESIGNED BY:
GEMBERT S. GILGANO
 TECHNICAL STAFF (SS)

CHECKED BY:
ENGR. GARY E. AGUILAR
 ADMINISTRATIVE OFFICER (SS)

REVIEWED BY:
ENGR. CHICK S. MEDAN
 ADMINISTRATIVE OFFICER (SS)

RECOMMENDING OFFICIAL:
WILSON R. GAMILE
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:
REV. LEONARDO B. GUERRERO
 COMMISSIONER, BCC

PROJECT TITLE:
REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE

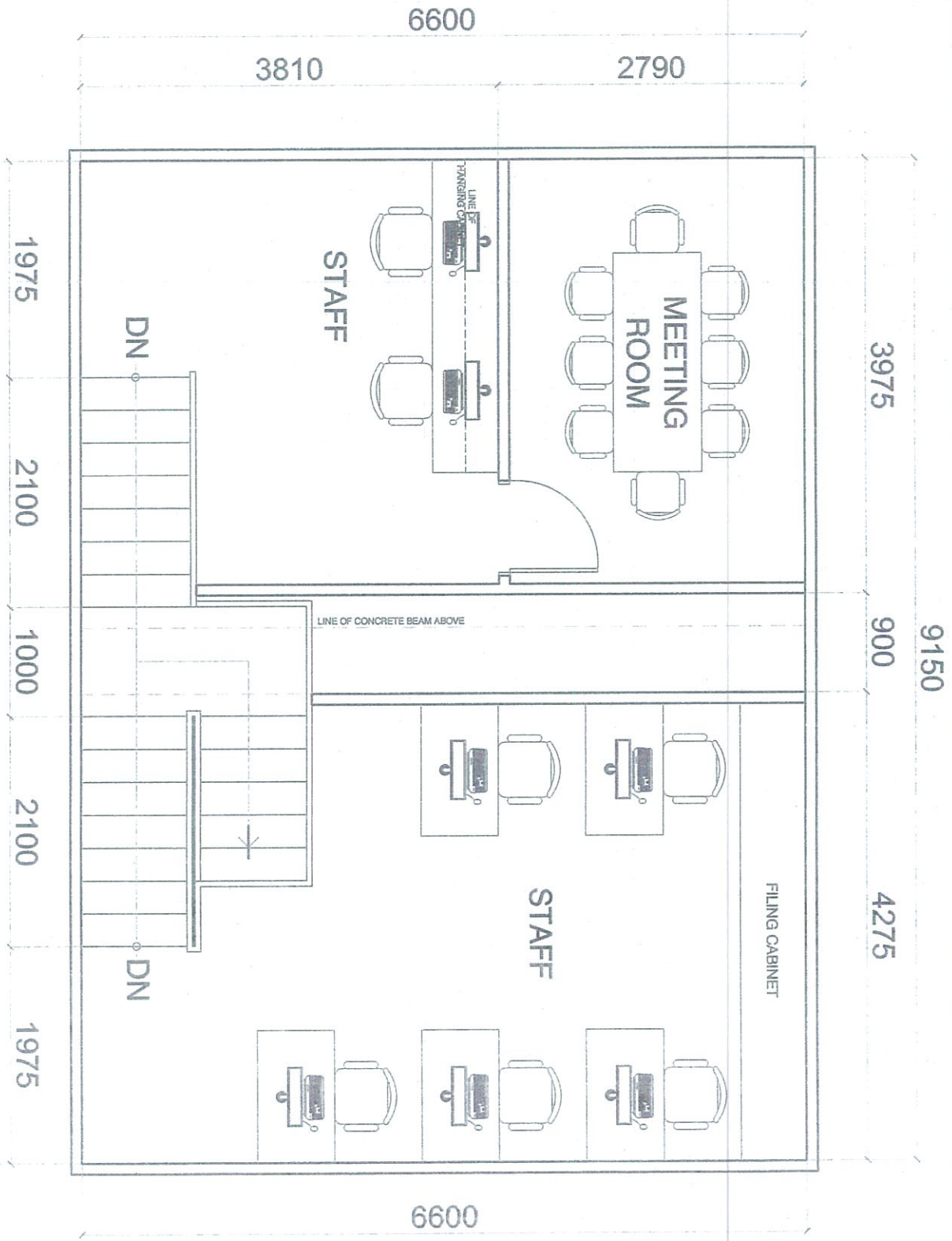
OWNER:
BUREAU OF CUSTOMS

SHEET CONTENT:
 AS SHOWN
 SHEET NO.
A-02
 DATE
 05 MAY 2022

PROPOSED MEZZANINE PLAN
 NTS



SCALE:





RA 6296 SEC. 33
 Chapter of this Code shall be subject to the Commission's approval. The Commission shall have the authority to suspend or revoke the license of any person who is found to be in violation of this Code, or who is found to be incompetent or who is found to be a threat to the public interest.

PREPARED BY:
GENERT S. GUARDO
 TECHNICAL STAFF, OSD

CHECKED BY:
EMER GAVY ELAQUILAR
 ADMINISTRATIVE OFFICER, OSD

REVIEWED BY:
EMER CEBALCABAN
 ADMINISTRATIVE OFFICER, OSD

RECOMMENDING OFFICER:
WILBERT CAVILE
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:
REY LEONARDO B. GUERRERO
 COMMISSIONER, BOC

PROJECT TITLE:
REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE

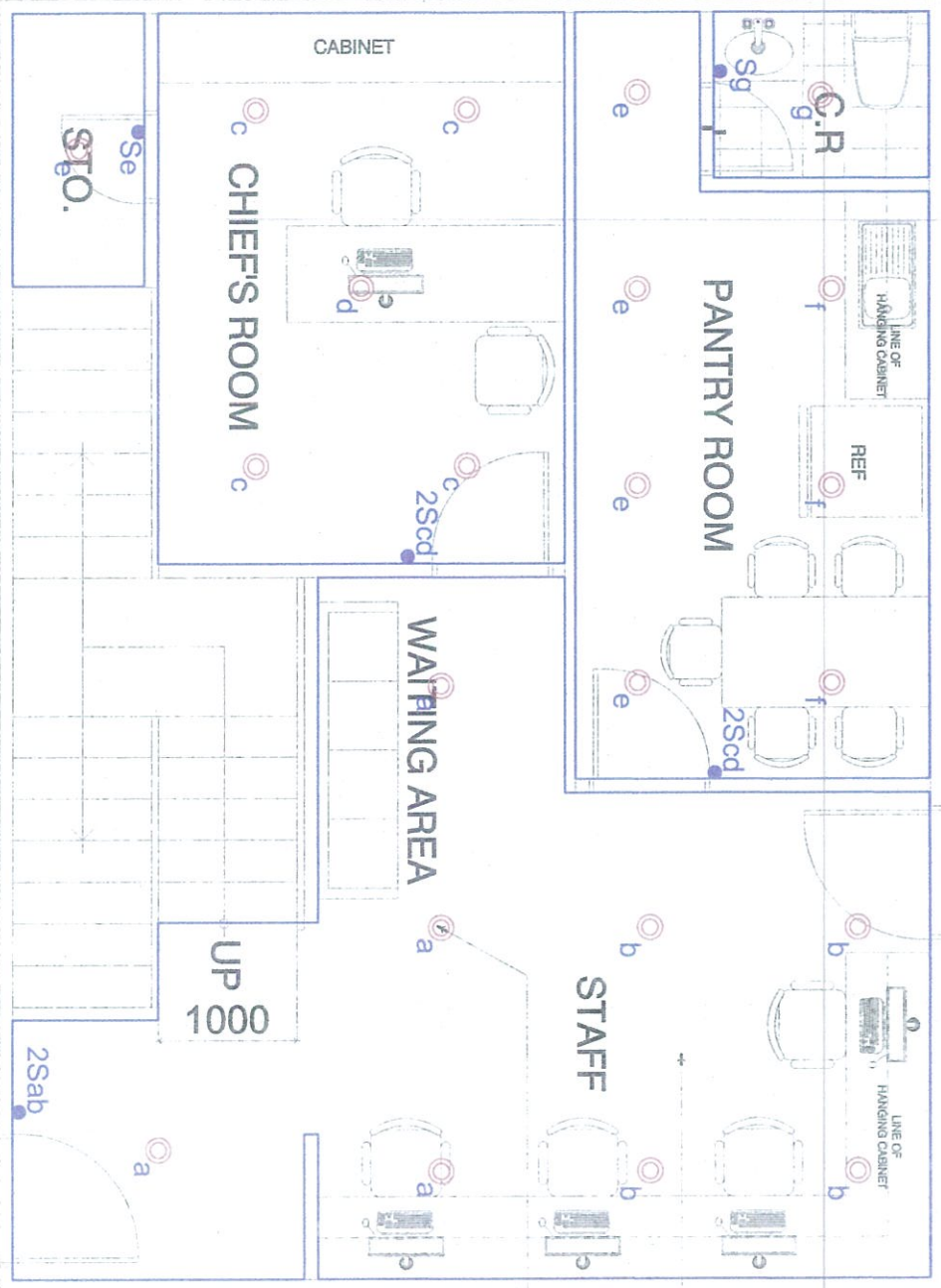
OWNER:
BUREAU OF CUSTOMS

SHEET CONTENT:
 AS SHOWN

SHEET NO.:
E-01

DATE:
 05 MAY 2022

LIGHTING LAYOUT / RCP
 SCALE:



FIBER CEMENT BOARD 6mm
12w LED ROUND PANEL LIGHT



PA 0209 SEC. 03
 Considered: This drawing was prepared under the supervision of the Professional Engineer and Architectural Designer and is a true and correct copy of the original drawing as shown to the Board of Professional Engineers and Architects. It is not to be used for any other purpose without the written consent of the Professional Engineer and Architectural Designer.

PREPARED BY:
GEMBERT S. GUSACK
 PROFESSIONAL ENGINEER - STAFF, GSD

CHECKED BY:
ENGR. GARY E. MULLER
 ADMINISTRATIVE OFFICER, GSD

REVIEWED BY:
ENGR. CECIL A. SERRAN
 ADMINISTRATIVE OFFICER, GSD

RECOMMENDING APPROVAL:
WILSONA L. CAMILLE
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:
REV. LEONARDO B. GUERRERO
 COMMISSIONER, BOC

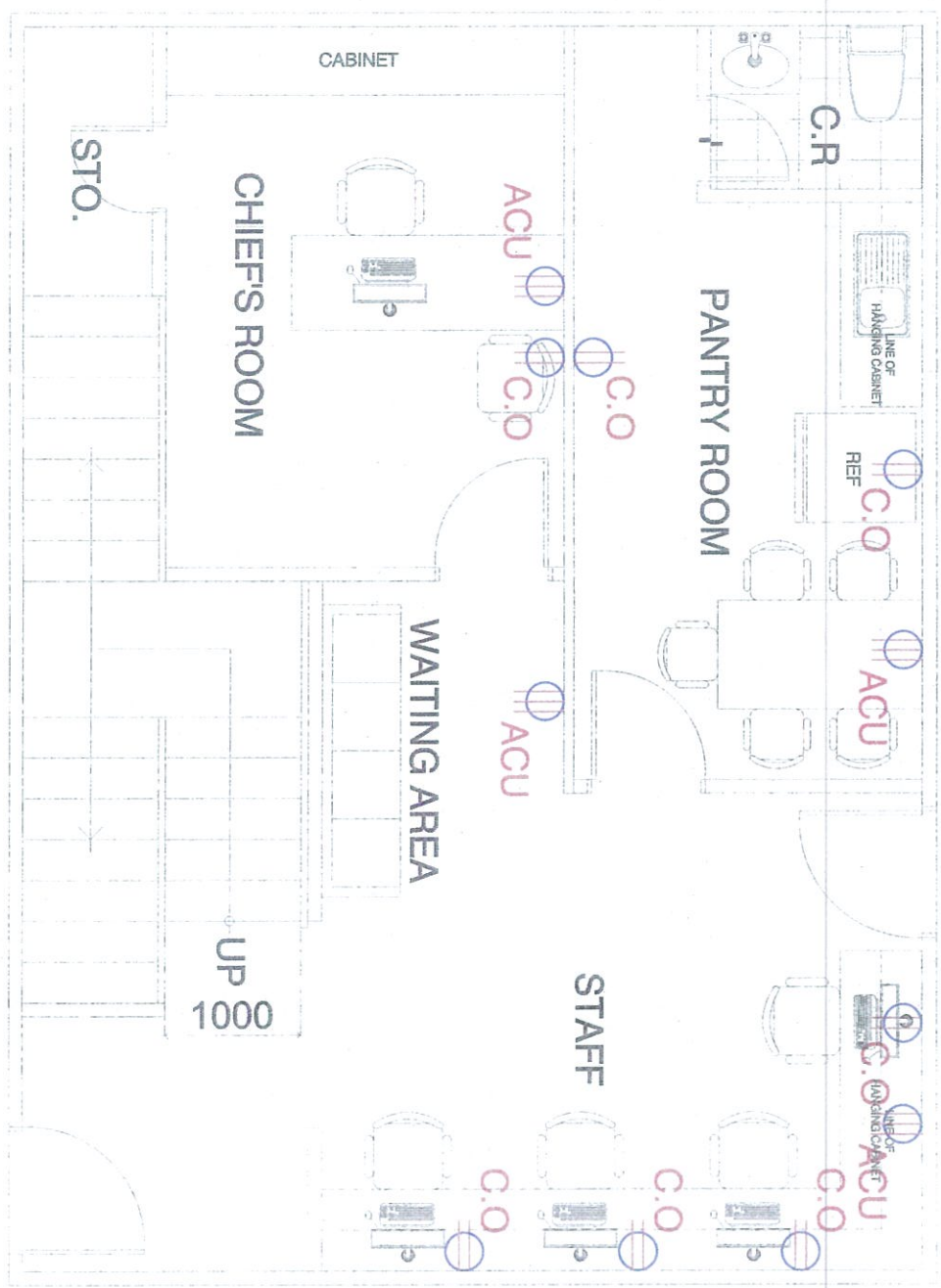
PROJECT TITLE:
REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE

OWNER:
BUREAU OF CUSTOMS

SHEET CONTENT:
 AS SHOWN

DATE:
05 MAY 2022

POWER LAYOUT
 SCALE: **NTS**





RA 9296 SEC. 33
 Compliance: The design and construction of the project shall conform to the requirements of the National Electrical Code (NEC) and other applicable codes and standards. The design shall be prepared by a duly licensed professional engineer in electrical engineering and shall be stamped and signed by him/her. The design shall be approved by the Bureau of Energy Services (BES) and the Office of the Executive Director (OED) before construction begins.

PREPARED BY:
GEMBERTI S. GUSTINO
 ELECTRICAL ENGINEER, CSD

CHECKED BY:
ENGR. GARY E. ABUJAN
 ADMINISTRATIVE OFFICER, CSD

REVIEWED BY:
ENGR. CECIL ANTONIARI
 ADMINISTRATIVE OFFICER, CSD

RECOMMENDING APPROVAL:
WILNORAL CAMRICE
 HEAD, EXTERNAL AFFAIRS OFFICE

APPROVED BY:
REV. LEONARDO B. GUERRERO
 COMMISSIONER, BES

PROJECT TITLE:
REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE

OWNER:
BUREAU OF CUSTOMS

SHEET CONTENT:
E-04

DATE:
03 MAY 2022

MEZZANINE POWER LAYOUT / RCP

SCALE:

