



**REQUEST FOR QUOTATION**

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **“Repair and Renovation of BOC Commissioner’s Office”** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of BOC Commissioner’s Office**

Location: **Bureau of Customs Port Area Manila**

Approved Budget for the Contract: **Nine Hundred Ninety-Eight Thousand Two Hundred Fifty-Nine 21/100 (PHP998,259.21) - inclusive of tax**

Specifications

QTY.	DESCRIPTION
<p><b>1 LOT</b></p>	<p><b>1. Mobilization</b></p> <ul style="list-style-type: none"> <li>a. Preparation of logistics of contractor’s equipment.</li> <li>b. Setting up of Temporary Facilities within the site.</li> <li>c. Setting up of necessary water and power lines required for the Project.</li> </ul> <p><b>2. Dry Wall Works</b></p> <ul style="list-style-type: none"> <li>a. Supply and Installation of fiber cement and gypsum board with complete standard metal stud support on all dry wall partition as shown on the plans.</li> <li>b. Fabrication of all built-in architectural finishes and design walls.</li> </ul> <p><b>3. Wall Accent Finishing Works</b></p> <ul style="list-style-type: none"> <li>a. Painting of all interior and exterior walls, partitions and ceiling as per plan.</li> <li>b. Painting of all existing doors, windows and cabinets.</li> </ul> <p><b>4. Ceiling Works</b></p> <ul style="list-style-type: none"> <li>a. Supply and installation of fiber cement board with complete standard metal furring support and accessories on all ceiling as shown on the plans.</li> </ul> <p><b>5. Flooring Works</b></p> <ul style="list-style-type: none"> <li>a. Supply and installation of all floor tile and other floor finishes as shown on the plan.</li> </ul>



	<p><b>6. Doors and Windows Works</b></p> <ul style="list-style-type: none"><li>a. Supply and installation of all doors and windows as shown on the plan.</li></ul> <p><b>7. Electrical Works</b></p> <ul style="list-style-type: none"><li>a. Supply and installation of complete electrical system as indicated on the plans.</li><li>b. Supply and installation of telephone and data cable for the communication conduit system as indicated on the plans.</li><li>c. Supply and installation of complete power and control wiring to various mechanical and sanitary equipment unless otherwise specified.</li><li>d. Supply and installation of standard lighting fixtures as specified by architect and/or owner's representative.</li><li>e. Supply and installation of wiring devices, switches and outlets, wall receptacles, plates and accessories.</li><li>f. Supply and installation of new control panel board with complete required circuit breakers.</li><li>g. Complete testing and commissioning of all electrical lighting, power and auxiliary systems.</li></ul> <p><b>8. Demobilization</b></p> <ul style="list-style-type: none"><li>a. Site clean-up</li><li>b. Hauling of debris materials from project site to appropriate disposal area.</li><li>c. Removal and hauling of tools and equipment from project site.</li></ul> <p><b>Work duration: 30 calendar days</b></p>
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Awarded Bidder shall submit Performance Security/Performance Bond securing 30% of Contract Price upon receipt of Notice of Award.

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, PCAB License and duly signed price quotation form (Annex "A").



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Submission of quotation and eligibility documents in hard copy is on or before **June 11, 2021, 10:00 a.m., at General Services Division (GSD)**, Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

**RAQUEL G. DE JESUS**

Acting Chief, General Services Division



Annex "A"

**PRICE QUOTATION FORM**

Date:

The Bids and Awards Committee  
 Bureau of Customs  
 Port Area, Manila

Project Name: **Repair and Renovation of BOC Commissioner's Office**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	#Units	UM	P/Unit	Total		
<b>1. Mobilization /Demobilization</b>	1.00	lot				
<b>2. Dry Walls</b>						
a. 2"x3"x3m Ga24 Metal Track	35.00	Pcs				
b. 2"x3"x3m Ga24 Metal Studs	156.00	Pcs				
c. 4'x8'x12mm thk Gypsum Board	12.00	Pcs				
d. 4'x8'x1/4" thk Cement Fiber Board	20.00	Pcs				
e. 4'x8'x1/2" thk Marine Plywood	15.00	Pcs				
f. 4'x8'x3/4" Marine Plywood	30.00	Pcs				
g. 4'x8'x9mm Gypsum Board	24.00	Pcs				
h. Sound proof insulation	28.00	Rolls				
<b>Subtotal:</b> _____						



<b>4. Wall accent and finishes</b>							
a. 1/2" & 10mm Grooves	170.00	li.m					
b. Fabric Padded wall	16.05	sq.m					
c. Decomas Textured Paint - Linol	16.05	sq.m					
d. Ducco Gray w/ Haspi Paint	42.90	sq.m					
e. Skim coat	3.00	bags					
f. Boral	6.00	bags					
g. Laquer putty	4.00	gals					
h. Flat latex paint	8.00	gals					
i. Sandpaper	50.00	pcs					
j. Liquid nail	30.00	tube					
k. Consumables	1.00	lot					
Subtotal: _____							
<b>5. Ceiling works</b>							
a. 3/4"x2"x5m Ga25 Double furring	55.00	Pcs					
b. 2"x4"x10' KD S4S	26.00	pcs					
c. 2"x10"x10' KD S4S	5.00	pcs					
d. 1"x8"x10' KD S4S	26.00	pcs					
e. Ga. 24 Carrying Chanel	7.00	pcs					
f. Wall Angle	18.00	pcs					
g. Double U-clip	100.00	pcs					
h. J-clip hanger	16.00	pcs					
i. 10mm Full Threaded rod	10.00	pcs					
j. 4'x8'x9mm Gypsum Board	13.00	pcs					
k. 1cm Dia. Grooves	50.00	li.m					
l. 2" Shadow line and cove light	24.00	li.m					
m. Consumables	1.00	lot					
Subtotal: _____							
<b>6. Floor finishes</b>							
a. 60cmx120cm Marble-Lock Ceramic Floor Tiles	65.00	Pcs					
b. Tile Adhesive	15.00	bags					
c. Portland Cement	12.00	bags					
d. Fine sand	120.00	bags					
e. Tile Grout	5.00	bags					
Subtotal: _____							



<b>7. Doors</b>	a. Panel Door w/ Groove accent and Textured paint finish at Comm's Office-Reception (120cmx240cm)	1.00	Set				
	b. Panel Door w/ 80cmx80xm Groove accent, Textured paint finish and White Ducco Finish at Comm's Office Reception (80cmx240cm)	1.00	Set				
	c. Panel Door w/ Padded and Ducco White finish at Comm's office-Vestibule (80cmx210cm)	1.00	Set				
Subtotal: _____							
<b>8. Power, Lighting and Auxiliary Works</b>		1.00	lot				
<b>Total:</b>							

**Work Duration: 30 Calendar Days**

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

**Direct Cost**

Material Cost  
Labor Cost  
Mobilization

**Total Direct Cost** \_\_\_\_\_

**Indirect Cost**

OCM (15% of DC)  
Contractors Profit (10% of DC)  
Total Indirect Cost

**Tax (5% of DC + IC)** \_\_\_\_\_

**TOTAL PROJECT COST**



# BUREAU OF CUSTOMS

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Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)