



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "**Rental for Conference MICS & TV Monitors for 27th Meeting of the ASEAN Customs Enforcement and Compliance Working Group (CECWG)**" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Rental for Conference MICS & TV Monitors for 27th Meeting of the ASEAN Customs Enforcement and Compliance Working Group (CECWG)**

Location : **Cebu**

Approved Budget for the Contract: **Ninety Thousand Nine Hundred Pesos (Php90,900.00) - inclusive of tax**

Specifications

Item	Specification
1 LOT	<p>27th Meeting of the ASEAN Customs Enforcement and Compliance Working Group (CECWG) in Cebu</p> <p><u>RENTAL OF EQUIPMENT ON FEBRUARY 25-27, 2020</u></p> <ol style="list-style-type: none">1. Minimum of thirteen (13) Wireless Conference Microphones;2. Minimum of five (5) 55" LED TV Monitors with stands;3. Rental rates shall include delivery fee, installation, technical/maintenance officers, and4. Send Bill arrangement.

Interested suppliers are required to submit together with their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before February 24, 2020 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,



RAQUEL G. DE JESUS

Acting Chief, General Services Division

Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	27th Meeting of the ASEAN Customs Enforcement and Compliance Working Group (CECWG) in Cebu <u>RENTAL OF EQUIPMENT ON FEBRUARY 25-27, 2020</u> 1. Minimum of thirteen (13) Wireless Conference Microphones; 2. Minimum of five (5) 55" LED TV Monitors with stands; 3. Rental rates shall include delivery fee, installation, technical/maintenance officers, and 4. Send Bill arrangement.		

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)

Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
1	<p>27th Meeting of the ASEAN Customs Enforcement and Compliance Working Group (CECWG) in Cebu</p> <p><u>TRANSPORTATION (12-Seater Van and 50-Seater Bus)</u></p> <p>On the following dates, the transport services supplier shall provide the following (February 23 – 28, 2020):</p> <ol style="list-style-type: none"> 1. February 23, 2020 (Arrival of Delegates & Secretariat) <ul style="list-style-type: none"> • Minimum of two (2) units of 12-Seater Air-conditioned van • Route: Airport to Maayo Hotel and other Cebu areas 2. February 24, 2020 (Arrival of Delegates & Secretariat) <ul style="list-style-type: none"> • Minimum of six (6) units of 12-Seater Air-conditioned van • Route: Airport to Maayo Hotel and other Cebu areas 3. February 25, 2020 (Meeting Proper) <ul style="list-style-type: none"> • Minimum of one (1) unit of 12-Seater Air-conditioned van • Route: Venue and other Cebu areas 4. February 26, 2020 (Meeting Proper & After-meeting activities) <ul style="list-style-type: none"> • Minimum of two (2) units of 12-Seater Air-conditioned van • Minimum of one (1) unit of coaster / mini bus (Capacity of 20-25 pax) • Route: Venue and other Cebu areas 5. February 27, 2020 (Meeting Proper, Departure of Delegates, & City Tour) <ul style="list-style-type: none"> • Minimum of three (3) units of 12-Seater Air-conditioned van 	

	<ul style="list-style-type: none"> • Minimum of one (1) unit of coaster/bus (Capacity of 35-40 pax) • Route: Maayo Hotel to Airport and other Cebu areas <p>6. February 28, 2020 (Departure of Delegates)</p> <ul style="list-style-type: none"> • Minimum of four (4) units of 12-Seater Air-conditioned van • Route: Maayo Hotel to Airport and other Cebu areas <p>7. Rates shall be inclusive of VAT, toll fee, parking fees, fuel costs and other related charges;</p> <p>8. Service provider shall pick-up and drop-off the participants and other personnel at the meeting venue as well as other venues on the schedules to be agreed by the service provider and the Bureau of Customs considering the need of the service anytime and anywhere; and</p> <p>9. Send Bill arrangement.</p>	
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I hereby certify to comply with all the above Technical Specifications.

Name of Company
Date: _____

Signature Over Printed Name of Representative