



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through Port of Manila will undertake a Small Value Procurement for the **Supply and Delivery of Boltless Steel File Rack**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Boltless Steel File Rack**
Location : **Supply Unit, Administrative Division, Port of Manila, South Harbor, Port Area, Manila**
Approved Budget for the Contract: **ONE HUNDRED SIXTY-FIVE THOUSAND PESOS ONLY (165,000.00)**

Specifications :

QTY.	UNIT	DESCRIPTION
15	Unit	<p>5 Layers Boltless Office Rack Shelves</p> <p>Shelf Description</p> <ul style="list-style-type: none"> - 5-layer Steel rack shelves - Columns are split into 2pcs for Easy transport (Collapsible) - Length-48" Width-16" Height-72" - Heavy Duty - Boltless - Powder Coated - Color : Gray - Gauge 17 (1.5mm) <p>Capacity</p> <ul style="list-style-type: none"> - 80kgs per layer - Maximum 400kgs weight for the whole shelves

Delivery Term: Fifteen (15) calendar days from signing of Purchase Order/Contract

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before December 1, 2020 10:00 a.m., at Supply Unit, Administrative Division, Ground Floor, POM Prefab Building, Bureau of Customs, Port Area, Manila.

Bureau of Customs – Port of Manila
South Harbor, Gate 3, Port Area, Manila 1099
Website: www.customs.gov.ph Email: pom.odc@customs.gov.ph

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Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at 09178629765 or email us at tuazona@customs.gov.ph.

Very truly yours,

Attestation
ATTY. MA. LIZA T. SEBASTIAN
Chairperson
Bids and Awards Committee
Port of Manila

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(Annex "A")

PRICE QUOTATION FORM

Date:

BUREAU OF CUSTOMS
Port of Manila

Sir/Madame:

After having carefully read and accept the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Unit	Description	Quantity	Unit Price	Total Price

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

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