



# BUREAU OF CUSTOMS

Professionalism Integrity Accountability



## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Repair and Renovation of External Affairs Office"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of External Affairs Office**  
Location: **Bureau of Customs Port Area Manila**  
Approved Budget for the Contract: **Nine Hundred Ninety-Eight Thousand Three Hundred Sixty-Six Pesos and 60/100 (Php998,366.60)-inclusive of tax**

### Specifications

QTY.	DESCRIPTION
1 LOT	<ul style="list-style-type: none"><li><b>1. Mobilization</b><ul style="list-style-type: none"><li>a. Preparation of logistics of contractor's equipment.</li><li>b. Setting up of Temporary Facilities within the site.</li><li>c. Setting up of necessary water and power lines required for the Project's repair and renovation</li></ul></li> <li><b>2. Demolition Works</b><ul style="list-style-type: none"><li>a. Dismantling and subsequent hauling of existing dry walls, ceiling and its framing.</li><li>b. Dismantling and subsequent hauling of existing dilapidated flooring and framing of mezzanine floor.</li></ul></li> <li><b>3. Carpentry Works</b><ul style="list-style-type: none"><li>a. Supply and Installation of fiber cement board with complete standard metal furring support on all ceiling.</li><li>b. Supply and Installation of fiber cement board with complete standard metal stud support on dry wall partition as shown on the plans.</li><li>c. Repair of all existing doors and windows</li></ul></li> <li><b>4. Canopy Works</b><ul style="list-style-type: none"><li>a. Repair of entrance canopy</li></ul></li> <li><b>5. Cabinet Works</b><ul style="list-style-type: none"><li>a. Fabrication of built-in cabinets as shown on the plans.</li></ul></li></ul>

South Harbor, Gate 3, Port Area, Manila 1099

Tel. Nos 8527-4537, 8527-1935

Website: [www.customs.gov.ph](http://www.customs.gov.ph) Email: [Boc.cares@customs.gov.ph](mailto:Boc.cares@customs.gov.ph)

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## **6. Electrical Works**

- a. Dismantling of existing lighting fixture, wiring devices, roughing-ins/raceways, and accessories
- b. Restoration of any unforeseen auxiliary and electrical wiring system of other circuit home run affected during demolition works.
- c. Supply and Installation of complete electrical system as indicated on the plans.
- d. Supply and Installation of wiring devices, switches and outlets, wall receptacles, plates and accessories
- e. Restoration of other electrical system not shown on the drawings such as power outlets, switches; data and other control wirings.
- f. Complete testing and commissioning of all electrical lightning, power systems.

## **7. Flooring Works**

- a. Supply and Installation of wood planks and its framing on mezzanine flooring.
- b. Repair of all dilapidated flooring and framing of mezzanine floor.

## **8. Tile Works**

- a. Dismantling and subsequent hauling of existing floor and wall tiles of comfort room.
- b. Supply and installation of floor tiles and wall tiles on the comfort rooms.

## **9. Plumbing Works**

- a. Supply and Installation of new plumbing fixture and accessories as indicated on the plans.
- b. Supply and installation of piping system for water and sanitary distribution system of the comfort room.
- c. Verify on site for the location of existing septic tank.

## **10. Painting Works**

- a. Painting of all newly installed ceiling.
- b. Repainting of all interior and exterior walls.
- c. Repainting of all door and windows.
- d. Application of anti-wood treatments.

## **11. Demobilization**

- a. Site clean-up
- b. Hauling of debris material from project site to appropriate disposal area.
- c. Removal and hauling of tools and equipment from project site.

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<b>Work duration: 45 working days</b>
---------------------------------------

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, PCAB License and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before June 15, 2020, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,



**RAQUEL G. DE JESUS**  
Acting Chief, General Services Division

South Harbor, Gate 3, Port Area, Manila 1099  
Tel. Nos 8527-4537, 8527-1935

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Annex "A"

## PRICE QUOTATION FORM

Date:

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

DESCRIPTION	QTY		MATERIAL COST	
	#Units	UM	P/Unit	Total
<b>A. Mobilization/Demobilization</b>	1.00	lot		
<b>B. Demolition Works</b>	1.00	lot		
<b>C. Carpentry Works</b>				
<b>Dry wall</b>				
• 92mm, 0.5 mm thk, metal u-track, 3m	40.00	pc.		
• 92 x 37 mm, 0.5 mm thk metal c-stud, 3m	60.00	pc.		
• Fiber cement board, 4'x8'x4.5mm thk	48.00	sheet		
• Baseboards	15.00			
• Wood Cornice 1" x 3" x 3m	15.00	pcs.		
• Consumables	1.00	pcs.		
	35.00	lot		
<b>Ceiling</b>	75.00			
• 4.5 mm thk x 19mm x 25mm x 5m furring channel	45.00			
• 0.40 mm thk x 19mm x 25mm x 5m carrying channel	25.00			
• 1.00mmthkx12mmx38mmx5m carrying channel	53.00			
• Wall angle (12' G.I)	254.00			
• Steel angel	60.00			
• W-clips	75.00			
	5.00			

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<ul style="list-style-type: none"> <li>• Rod#8</li> <li>• Suspension clip &amp; rod joiner</li> <li>• Concrete nails</li> <li>• Blind rivets 1/8" x 1/2"</li> <li>• Ficem screw 7x25</li> <li>• Consumables</li> </ul>	<p>1,300.00</p> <p>1,200.00</p> <p>1.00</p>			
<p><b>D. Canopy Works</b></p> <ul style="list-style-type: none"> <li>• Repair if Entrance Canopy</li> </ul>	1.00			
<p><b>E. Cabinet Works</b></p> <ul style="list-style-type: none"> <li>• 3/4 in. thk. Laminated board, 4' x 8'</li> <li>• Concrete nails.</li> <li>• Finishing nails, 1- 1/2 in</li> <li>• Wood adhesive</li> <li>• Pvc edging band, 3/4 in. x 5ft.</li> <li>• Consumables</li> </ul>	<p>25.00</p> <p>2.00</p> <p>6.00</p> <p>10.00</p> <p>35.00</p> <p>1.00</p>	<p>sets</p> <p>sets</p> <p>sets</p> <p>sets</p> <p>sets</p>		
<p><b>F. Electrical Works</b></p> <ul style="list-style-type: none"> <li>• 2x18w T8 daylight LED tube (1200mm) with white powder painted steel housing and plastic cover diffuser</li> <li>• 4" x 9w round LED panel light. Warm White</li> <li>• Single pole switch in one plate cover</li> <li>• Two Single pole switch in one plate cover</li> <li>• Three single pole switch in one plate cover</li> <li>• Three way switch</li> <li>• Duplex two-pronged convenience outlet</li> <li>• Single ACU convenience outlet</li> <li>• Data Terminal</li> <li>• 15mm dia. PVC flexible conduit pipe</li> <li>• 15mm dia. PVC rigid conduit pipe</li> <li>• 15mm dia. PVC Elbow</li> <li>• 15mm dia. PVC adaptor</li> <li>• 15mm dia. PVC locknut</li> <li>• 15mm dia. PVC bushing</li> <li>• 1" uPVC plastic molding</li> <li>• 3.5 mm sq. THHN copper wire stranded</li> </ul>	<p>8.00</p> <p>20.00</p> <p>3.00</p> <p>4.00</p> <p>1.00</p> <p>2.00</p> <p>10.00</p> <p>5.00</p> <p>10.00</p> <p>1.00</p> <p>14.00</p> <p>6.00</p> <p>70.00</p> <p>70.00</p> <p>70.00</p> <p>8.00</p> <p>2.00</p> <p>31.00</p> <p>25.00</p>	<p>set</p>		

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<ul style="list-style-type: none"> <li>• Junction box</li> <li>• utility box</li> <li>• Exhaust Fan</li> </ul>	2.00			
<b>G. Flooring Works</b> <ul style="list-style-type: none"> <li>• Tongue and groove wood planks</li> <li>• 3/4" Phenolic board</li> <li>• Wood adhesive</li> <li>• 2"x8"x12' wood framing</li> <li>• 2"x4"x12' wood framing</li> <li>• Consumables</li> </ul>	150.00	pc		
	20.00	box		
	26.00	gals		
	15.00	pcs		
	25.00	pcs		
	1.00	lot		
<b>H. Tiling Works</b> <ul style="list-style-type: none"> <li>• Glazed Tile 30cmx30cm</li> <li>• Non-skid floor Tile 30cmx30cm</li> <li>• Plastering Sand</li> <li>• Portland Cement</li> <li>• Fiber Mesh</li> <li>• Grout</li> <li>• Adhesive Cement</li> </ul>	270.00	pcs		
	38.00	pcs		
	35.00	bags		
	10.00	bags		
	3.00	sqm		
	5.00	bags		
	12.00	bags		
<b>I. Plumbing Works</b> <ul style="list-style-type: none"> <li>• Water Closet with accessories</li> <li>• Kitchen sink</li> <li>• PVC Pipe 3"</li> <li>• PVC Pipe 2</li> <li>• 1/2" PPR Pipes</li> <li>• Pipe fittings and accessories</li> <li>• Stainless Strainer</li> <li>• Face Mirror</li> <li>• Paper and Soap Holder</li> <li>• Miscellaneous</li> </ul>	1.00	set		
	1.00	set		
	2.00	pcs		
	2.00	pcs		
	2.00	pcs		
	1.00	lot		
	2.00	pc		
	2.00	set		
	2.00	set		
	1.00	lot		
<b>J. Painting Works</b> <ul style="list-style-type: none"> <li>• Permacoat Flat latex</li> <li>• Masonry putty</li> <li>• Permacoat latex topcoat</li> <li>• consumables</li> </ul>	35.00	gals		
	12.00	gals		
	18.00	gals		
	1.00	lot		

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**Work Duration: 45 Calendar Days**

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)

<b>Direct Cost</b>	
Material Cost	
Labor Cost	
Mobilization	
<b>Total Direct Cost</b>	_____
<b>Indirect Cost</b>	
OCM (15% of DC)	
Contractors Profit (10% of DC)	
Total Indirect Cost	
<b>Tax (5% of DC + IC)</b>	_____
<b>TOTAL PROJECT COST</b>	

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**BUREAU OF CUSTOMS**  
**GENERAL SERVICES DIVISION**  
 BUILDING AND MAINTENANCE SECTION  
 OCOM Bldg. Port Area, Manila

**BILL OF QUANTITIES**

Project Title : Repair and Renovation of External Affairs Office

Sheet No.: 2 of 2

Location : Ground Floor, OCOM Building, Gate 3, South Harbor, Port Area, Manila

Date: 2/27/2020


DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	# Units	UM	P/Unit	Total		
<b>A. Mobilization/Demobilization</b>	1.00	lot				
<b>B. Demolition Works</b> Demolition and hauling of existing dilapidated flooring , ceiling and drywalls	1.00	lot				
<b>C. Carpentry Works</b>						
<b>Dry wall</b>						
92 mm, 0.5 mm thk. metal u-track, 3m	40.00	pc.				
92 x 37 mm, 0.5 mm thk. Metal c-stud, 3m	60.00	pc.				
fiber cement board, 4' x 8' x 4.5mm thk.	48.00	sheet				
Baseboards	15.00	pcs.				
Wood Cornice 1" x 3" x 3m	15.00	pcs.				
Consumables	1.00	lot				
<b>Ceiling</b>						
4.5mm thk x 4' x 8' flexboard	35.00	shts				
0.40mmthkx19mmx25mmx5m furring channel	75.00	pcs				
1.00mmthkx12mmx38mmx5m carrying channel	45.00	pcs				
wall angle(12' G.I.)	25.00	pcs				
steel angle	53.00	pcs				
w-clips	254.00	pcs				
rod#8	60.00	pcs				
suspension clip & rod joiner	75.00	sets				
concrete nails	5.00	kgs				
blind rivets 1/8" x 1/2"	1,300.00	pcs				
ficem screw 7x25	1,200.00	pcs				
consumables	1.00	lot				
<b>D. Canopy Works</b>						
Repair of Entrance Canopy	1.00	lot				
<b>E. Cabinet Works</b>						
3/4 in. thk. laminated board, 4' x 8'	25.00	sheet				
concrete nails	2.00	kg.				
finishing nails, 1-1/2 in.	6.00	kg.				
Wood adhesive	10.00	gals				
PVC Edging band, 3/4 in. x 15 ft.	35.00	pc				
consumables	1.00	lot				
<b>F. Electrical Works</b>						
2x18w T8 daylight LED tube (1200mm) with white powder painted steel housing and plastic cover diffuser	8.00	set				
4" x 9w round LED panel light. Warm white	20.00	set				
Single pole switch in one plate cover	3.00	set				
Two Single pole switch in one plate cover	4.00	set				
Three single pole switch in one plate cover	1.00	set				
Three way switch	2.00	set				
Duplex two-pronged convenience outlet	10.00	set				
Single ACU convenience outlet	5.00	set				
Data Terminal	10.00	set				
15mm dia. PVC flexible conduit pipe	1.00	roll				
15mm dia. PVC rigid conduit pipe	14.00	length				
15mm dia. PVC Elbow	6.00	pc				
15mm dia. PVC adaptor	70.00	pc				



DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	# Units	UM	P/Unit	Total		
15mm dia. PVC Elbow	6.00	pc				
15mm dia. PVC adaptor	70.00	pc				
15mm dia. PVC locknut	70.00	pc				
15mm dia. PVC bushing	70.00	pc				
1" uPVC plastic molding	8.00	pc				
3.5 mm sq. THHN copper wire stranded	2.00	box				
Junction box	31.00	pc				
utility box	25.00	pc				
Exhaust Fan	2.00	set				
<b>G. Flooring Works</b>						
Tongue and groove wood planks	150.00	pc				
3/4" Phenolic board	20.00	box				
Wood adhesive	26.00	gals				
2"x8"x12' wood framing	15.00	pcs				
2"x4"x12' wood framing	25.00	pcs				
consumables	1.00	lot				
<b>H. Tiling Works</b>						
Glazed Tile 30cmx30cm	270.00	pcs				
Non-skid floor Tile 30cmx30cm	38.00	pcs				
Plastering Sand	35.00	bags				
Portland Cement	10.00	bags				
Fiber Mesh	3.00	sqm				
Grout	5.00	bags				
Adhesive Cement	12.00	bags				
<b>I. Plumbing Works</b>						
Water Closet with accessories	1.00	set				
Kitchen sink	1.00	set				
PVC Pipe 3"	2.00	pcs				
PVC Pipe 2"	2.00	pcs				
1/2" PPR Pipes	2.00	pcs				
Pipe fittings and accessories	1.00	lot				
Stainless Strainer	2.00	pc				
Face Mirror	2.00	set				
Paper and Soap Holder	2.00	set				
Miscellaneous	1.00	lot				
<b>J. Painting Works</b>						
Permacoat Flat latex	35.00	gals				
Masonry putty	12.00	gals				
Permacoat latex topcoat	18.00	gals				
consumables	1.00	lot				

Prepared by:

  
**ENGR. GARY B. AGUILAR**  
 Technical Staff  
 General Services Division

  
**GENBERT S. GUSAGO**  
 Technical Assistant  
 General Services Division

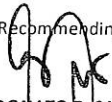
Reviewed by:

  
**ENGR. CECILIO FABIAN**  
 Administrative Officer IV  
 General Services Division


Noted by:

  
**RACQUEL G. DE JESUS**  
 Acting Chief  
 General Services Division

Recommending approval:

  
**DONATO B. SAN JUAN**  
 Deputy Commissioner  
 Internal Administration Group

Approved by:

  
**REY LEONARDO B. GUERRERO**  
 Commissioner  
 Bureau of Customs

Direct Cost

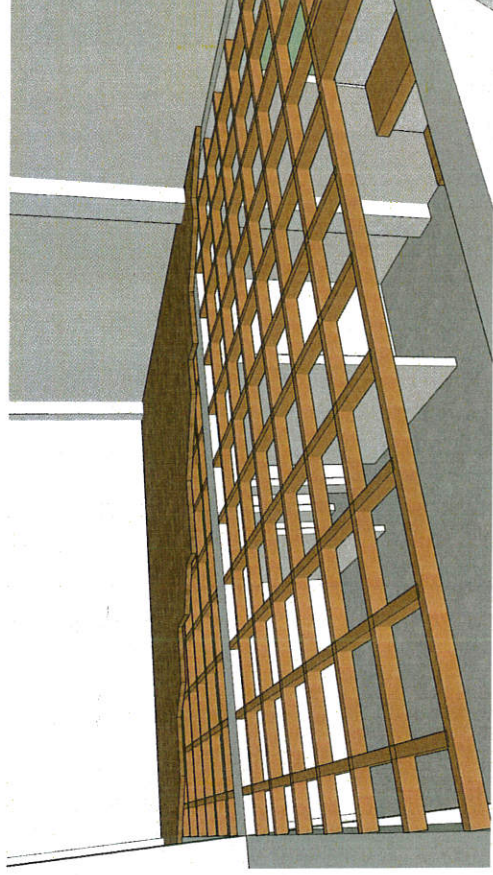
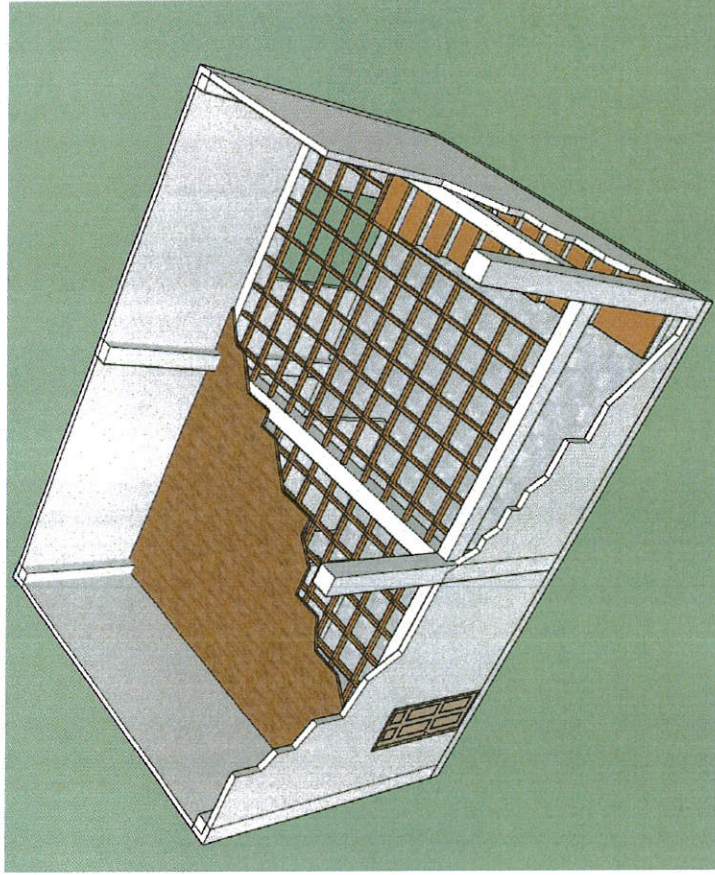
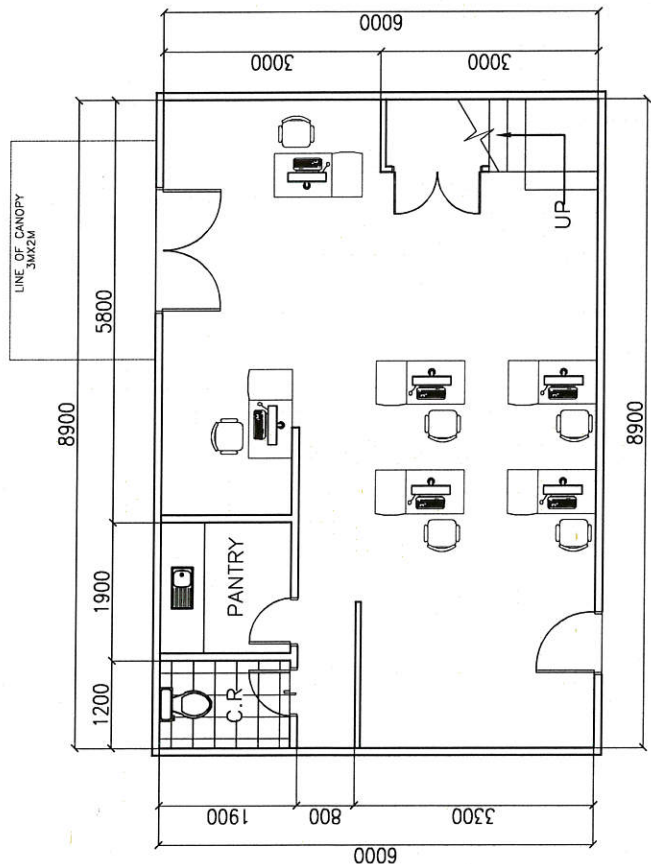
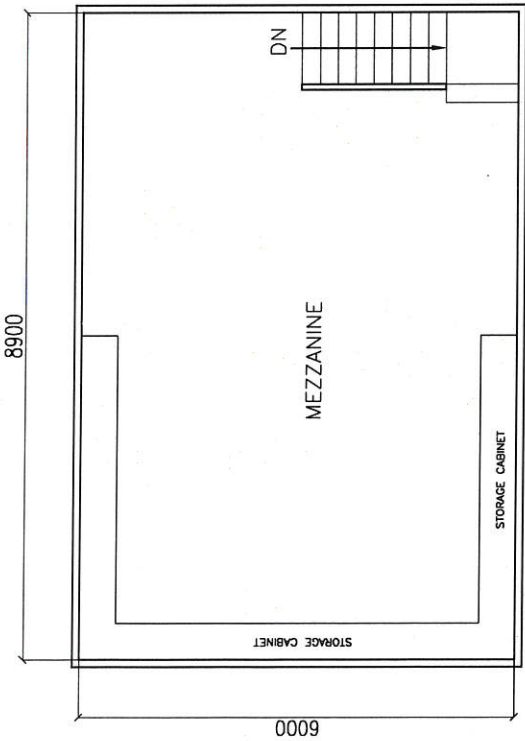
Material Cost  
 Labor Cost  
 Mobilization  
**Total Direct Cost**

Indirect Cost

OCM (15% of DC)  
 Contractors Profit (10% of DC)  
**Total Indirect Cost**

Tax (5% of DC + IC)

**TOTAL PROJECT COST**



**EXISTING FLOOR PLAN**  
SCALE

**WOOD FRAMING PERSPECTIVE**  
SCALE



PROJECT TITLE:  
**REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE**

LOCATION: 31 E LANETE STREET, BAYANI VILLAGE, SUBIC BAY FREEPORT ZONE

OWNER:  
**BUREAU OF CUSTOMS**

ADDRESS: PORT AREA, MANILA

SHEET CONTENT:  
AS SHOWN

REVIEWED BY:  
**ENGR. CECILIO FABIAN**  
ADMINISTRATIVE OFFICE IV, GSD

CHECKED BY:  
**GARY E. AGUILAR**  
TECHNICAL STAFF, GSD





PREPARED BY:  
**GENBERT S. GUSAGO**  
TECHNICAL ASSISTANT, GSD

SHEET NO.: **A-01**

DATE: **02 MAR 2020**


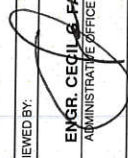




# MEZZANINE PERSPECTIVE

 <p>RA 8206 SEC. 23 Department of Finance, Republic of the Philippines The Department of Finance is the primary agency in the government for the management of the national budget and the collection of taxes. It is also responsible for the issuance of Treasury Department Orders (TDOs) and the supervision of the government's financial operations.</p>	<p><b>PROJECT TITLE:</b> REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE</p> <p><b>LOCATION:</b> 31 E LANETE STREET, BAYANI VILLAGE, SUBIC BAY FREEPORT ZONE</p>	<p><b>OWNER:</b> BUREAU OF CUSTOMS</p> <p><b>ADDRESS:</b> PORT AREA, MANILA</p>	<p><b>SHEET CONTENT:</b> AS SHOWN</p>	<p><b>REVIEWED BY:</b>  ENGR. CECIL G. FABIAN ADMINISTRATIVE OFFICE IV, GSD</p>	<p><b>CHECKED BY:</b>  GARY E. AGUILAR TECHNICAL STAFF, GSD</p>	<p><b>PREPARED BY:</b>  GENBERT S. GUSAGO TECHNICAL ASSISTANT, GSD</p> <p><b>SHEET NO.:</b> A-02</p> <p><b>DATE:</b> 02 MAR 2020</p>
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# MEZZANINE PERSPECTIVE

	<small>RA 9206 SEC. 33</small> <small>Ownership of Plans, Specifications and the Contract Documents shall remain with the Architect or Engineer and shall not be transferred to the contractor. The contractor shall be responsible for the proper use of the contract documents and shall not be held liable for any errors or omissions therein. The contractor shall be held liable for any errors or omissions in the contract documents which are not the responsibility of the Architect or Engineer.</small>	<b>PROJECT TITLE:</b> <b>REPAIR AND RENOVATION OF EXTERNAL AFFAIRS OFFICE</b>	<b>OWNER:</b> <b>BUREAU OF CUSTOMS</b>	<b>SHEET CONTENT:</b> AS SHOWN	<b>REVIEWED BY:</b>  <b>ENGR. CECILIO FABIAN</b> <small>ADMINISTRATIVE OFFICER IV, GSD</small>	<b>CHECKED BY:</b>  <b>GARY E. AGUILAR</b> <small>TECHNICAL STAFF, GSD</small>	<b>PREPARED BY:</b>  <b>GENBERT S. GUSAGO</b> <small>TECHNICAL ASSISTANT, GSD</small>	<b>SHEET NO.:</b> <b>A-03</b>
	<b>LOCATION:</b> 31 E LANETE STREET, BAYANI VILLAGE, SUBIC BAY FREEPORT ZONE <b>ADDRESS:</b> PORT AREA, MANILA	<b>DATE:</b> 02 MAR 2020						