

2014-11-024



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF CUSTOMS  
MANILA 1099

**MEMORANDUM**

FOR : The District Collectors  
Port/sub-ports

ATTENTION : The Administrative Officers  
Disbursing Officers

FROM : The Director, Financial Management Office

SUBJECT : Deadline of submission of documents for processing/payment

DATE : November 24, 2014

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- 1.0 DBM Circular 2013-16 dated December 23, 2013, implemented the use of List of Due and Demandable Accounts Payable with Advice to Debit Account (LDDAP-ADA) on the payment of accounts payable.
- 2.0 Section 7.3.2 of the said circular, stated that payment thru the Modified Disbursement Payment Scheme (MDPS) shall not be earlier than 24 hours but not later than 48 hours after receipt of documents from NGAs.
- 3.0 Land Bank of the Philippines letter dated July 08, 2014, reiterated strict observance of crediting LDDAP-ADA.
- 4.0 DBM Circular Letter No. 2013-12, Notice of Cash Allocation under regular MDS Account shall be valid until the last working day of the quarter.
- 5.0 Proclamation No. 655 s. 2013 declared December 24 and 26 as Special Holidays.
- 6.0 Relative to the above, this is to request that all documents for payment be forwarded to the Accounting Division not later than December 15, 2014 to meet the deadline set by Land Bank of the Philippines on the submission of LDDAP-ADA.

*Jose A. Abundo*  
**JOSE A. ABUNDO**