

PURCHASE ORDER

Bureau of Customs

Agency

Supplier: **LIMBAG ENTERPRISE** P.O. No.: **2013-10-000210**
 Address: **52 Anakbayan St., Brgy. Paltok, Quezon** Date: **October 11, 2013**
 T.I.N. : **148637941000V** Mode of Procurement: **Alternative Method Thru Shopping**

Project Title: **Purchase of Office Supplies**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **BOC, Manila** Delivery Term: **15 days upon receipt of P.O.**
 Date of Delivery : **November 14, 2013** Payment Term: **30 days**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	rms	Book #50, 10x14	10	520.00	5,200.00
	bot.	Liquid Eraser	200	36.00	7,200.00
	pcs	Ballpen, Assorted (Black, Blue, Red)	1,800	29.50	53,100.00
	pads	Stick on Paper, (with "Sign Here" label)	1,000	95.00	95,000.00
	pcs	Signage for CR (Male/Female)	100	95.00	9,500.00
	pcs	Door Signage (Push/Pull)	100	95.00	9,500.00
	pcs	Signage (No Solicitation)	50	95.00	4,750.00
	pcs	Storage Boxes	200	450.00	90,000.00
	bxs.	Paper Fastener, Plastic	300	33.00	9,900.00
	pads	Yellow Paper	150	45.00	6,750.00
	pcs	Stapler Heavy Duty	150	98.00	14,700.00
	pcs	Wooden Cutter	10	1,830.00	18,300.00
	pcs	Document Tray, Plastic, transparent, long size (for in-out documents)	30	900.00	27,000.00
	pcs	Document Box, Long size	30	650.00	19,500.00
(Total Amount in Words) Three Hundred Seventy Thousand, Four Hundred Pesos					370,400.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very Truly yours,

Myrna S. Chua
MYRNA S. CHUA
 Deputy Commissioner
 Internal Administration Group

Conforme:

Alfredo A. Palma
 Signature over Printed Name of Supplier
 Date **10/21/13**

16 OCT 2013

Funds Available: *or* *per attached ODR*
ALFREDO A. PALMA
 Chief Accountant *fn*

ALOBS No.: **206-13-10-2274**
 Amount: **370,400-**