



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

OCOM Memo No. 61 · 2022

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## MEMORANDUM

**TO :** ALL CONCERNED BOC OFFICIALS AND EMPLOYEES

**FROM :** REY LEONARDO B. GUERRERO  
Commissioner *Y*



BOC-03-14617

**SUBJECT :** MONTHLY ENTITLEMENT OF MOBILE EXPENSES OF BOC OFFICIALS AND SELECTED PERSONNEL.

**DATE :** 05 MAY 2022

1. This is pursuant to the existing precedent in the Bureau of Customs evidenced with the various Memoranda regarding the Monthly entitlement to Mobile Telephone Expenses of BOC officials and Selected Personnel.
2. The use of mobile phones has proven its positive effect in the conduct of official functions in consideration to the nationwide operations of the BOC which needs constant and speedy interaction and communication between the Groups, Collection Districts, Division, and other offices of the Bureau.
3. For this purpose, below is the updated list and rate for the monthly entitlement of mobile expenses of various BOC officials and employees with the inclusion of Chief and Acting Chiefs of the Administrative Divisions of all Collection Districts and PGS-OSM focal persons.
4. The said PGS-OSM focal persons may be replaced subject to the discretion of the Chief or Acting Chief of the Administrative Division of the Collection Districts.

POSITION/DESIGNATION	MONTHLY RATE		NO. OF POSITIONS	Sub- Total Monthly	Annual Amount
	FROM	TO			
a) Commissioner of Customs	5,000	6,000	1	6,000.00	72,000.00
b) Deputy Commissioner/ Assistant Commissioner	4,000	5,000	7	35,000.00	420,000.00
c) Directors	3,000	4,000	13	52,000.00	624,000.00
d) OCOM Chief of Staff	1,500	2,000	1	2,000.00	24,000.00
e) Chiefs of Special/Ad hoc Units under OCOM (ITDD, XIP, AMO, PMC, RMO, EAO)	1,500	2,000	6	12,000.00	144,000.00
f) Division Chiefs (per plantilla)	1,500	2,000	52	104,000.00	1,248,000.00
g) MISTG site managers in the 17 Collection Districts	1,200	2,000	17	34,000.00	408,000.00



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h) District Collectors of the 17 Collection Districts	2,000	2,500	17	42,500.00	510,000.00
i) Deputy Collectors of the 17 Collection Districts	1,500	2,000	28	56,000.00	672,000.00
j) Support Collectors in all Collection Districts	800	1,500	31	46,500.00	558,000.00
k) Chief and Acting-Chiefs of the Administrative Divisions of all Collection Districts	n/a	1,500	17	25,500.00	306,000.00
l) Performance Governance System - OSM Focal Persons	n/a	1,000	32	32,000.00	384,000.00
m) ESS District Commanders	n/a	1,200	24	28,800.00	345,600.00
n) All other employees entitled by virtue of existing laws and rules and regulations.	1,000.00	1,200	17	20,400.00	244,800.00
<b>TOTAL</b>					<b>5,960,400.00</b>

5. Effective immediately.