



BUREAU OF CUSTOMS
 MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM INTEGRITY ACCOUNTABILITY

MEMORANDUM

TO : ALL CUSTOMS EMPLOYEES

FROM : REY LEONARDO B. GUERRERO
 Commissioner



BOC-03-12559

SUBJECT : Call for Application for the 2022 Young Leader's Program (YLP): School of Government - Public Administration

DATE : October 26, 2021

- 1.0 This is with regard to the invitation to qualified Bureau personnel to for the 2022 Young Leader's Program (YLP): School of Government – Public Administration, which will commence in October 2022 until September 2023 in Japan. Completion of this program will result in the conferral of a Master's Degree in Public Administration/ Public Policy by the National Graduate Institute for Policy Studies (GRIPS).
- 2.0 The Young Leaders Program (YLP) is an academic scholarship program funded and introduced by the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT) in 2001. It aims to prepare young professionals from different countries for future leadership roles in their respective fields by enabling them to pursue graduate level study in select Japanese universities.
- 3.0 The School of Government–Public Administration covers a wide range of topics concerning public administration and policy formulation, and offers the opportunity for intensive discussion with politicians, high-level government officials, corporate directors, journalists, and other Japanese leaders. The program also includes Field Trip/Workshop I-II and a final paper based on Independent Study/Research. There are opportunities to make policy research in collaboration with other institutions such as central government.
- 4.0 Interested applicants must meet the following qualifications:
 - a. Must be a Filipino Citizen
 - b. Must be under 40 years of age as of October 1, 2022
 - c. Holder of a Bachelor's Degree or equivalent from a recognized/ accredited university or college; and have achieved excellent academic performance
 - d. At least 3 years of full time work experience in total as of October 1, 2022 in public administration or 5 years or more will be preferred
 - e. English Ability: One of the following test scores is required:
 - a. TOEFL iBT

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- b. IELTS Academic
 - c. Other equivalent test
 - f. Medically adequate to pursue study in Japan as certified by an examining physician on a prescribed certificate of health
- 5.0 MEXT will cover expenses of grantee's airline ticket, fees for entrance examination, matriculation and tuition fee. The grantee will also receive an allowance of 242,000 yen per month.
- 6.0 As per Customs Memorandum Order No. 13-2020 "Policies and Guidelines for the Availment of Scholarship Programs of the Bureau of Customs Personnel," the following additional requirements shall be imposed upon nominees for scholarship programs:
- a. Must hold a permanent position and have rendered at least two (2) years of continuous service as permanent employees in the Bureau;
 - b. Have at least Very Satisfactory performance ratings for the last two (2) consecutive rating periods preceding the period of application for scholarship program;
 - c. Have no foreign or local scholarship grant in the past two (2) years;
 - d. Have no pending service obligation from previous local or foreign scholarship; and
 - e. Have no pending criminal and/or administrative case.
- 7.0 Interested applicants must submit the following to the Interim Training and Development Division (ITDD) **on or before November 17, 2021 (Wednesday)** for evaluation of who will be nominated for this program:
- a. Duly signed Endorsement/Recommendation Letter with justification from the Deputy Commissioner, for personnel assigned under Groups, or from the District Collector, for personnel assigned in Collection Districts;
 - b. Duly accomplished Personal Data Sheet with Work Experience Sheet (Civil Service Commission Form No. 212);
 - c. Individual Performance and Commitment Review Form for the last two (2) consecutive rating periods;
 - d. Certification from the ITDD stating that the personnel has no (1) foreign or local scholarship grant in the past two (2) years; and (2) pending service obligation from previous local and foreign scholarship;
 - e. Legal Clearance and notarized Affidavit of No Pending Criminal and/or Administrative Case;
 - f. Application for Japanese Government (MEXT) Scholarship (1 original and 1 photocopy, use the designated form)
 - g. Two (2) letters of recommendation (1 original for each letter, use the designated form)
 - h. Official evidence of English ability (TOEFL iBT, IELTS Academic or other equivalent test) (1 original and 1 photocopy)
 - i. Official transcripts of academic record and graduation/degree certificates issued by the university and bearing the seal or signature of



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- the registrar; (1 original for each document)
- j. Copy of your passport (2 photocopies)
- k. Essay explaining applicant's aspirations and future plans following program completion (1 original and 1 photocopy)
- l. Answer to the essay questions (1 original and 1 photocopy)
- m. Certificate of health (1 original and 1 photocopy, use the designated form)

For details of the requirements, you may refer to the YLP-MEXT Scholarship Program at [YLPパンフレット 2020-2021.indd \(grips.ac.jp\)](#).

- 8.0 For more information, you may contact Nicole Headerre Alarcon, ITDD at (02) 8527-4642, 0956-809-4668 and/or ITDDCustoms@customs.gov.ph. Kindly visit the Embassy of Japan in the Philippines (https://www.ph.emb-japan.go.jp/itpr_en/00_000350.html).
- 9.0 For your information.