

2019-02-041

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Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila

MEMORANDUM

TO : THE DEPUTY COMMISSIONERS
DISTRICT/PORT COLLECTOR, POM
DIRECTORS, CHIEFS, HEADS
ALL OTHERS CONCERNED

FROM : REY LEONARDO B. GUERRERO
Commissioner

SUBJECT : REQUEST OF THE BUREAU OF FIRE
PROTECTION (BFP) FOR THE SUBMISSION OF
PERTINENT DOCUMENTS RELATIVE TO THE
FIRE INCIDENT ON 22 FEBRUARY 2019 AT THE
POM COMPOUND

DATE : 28 February 2019



FEB 28 2019

In view of the ongoing investigation being conducted by the Bureau of Fire Protection (BFP) relative to the fire incident that transpired on 22 February 2019, in the premises of the Port of Manila (POM), you are directed to submit within ten (10) days from receipt hereof, the following documents:

1. Affidavit of Fire Loss pertaining to Fire Damage (Itemized and duly notarized);
2. Sworn Statement of Loss submitted to insurance adjusters/companies, if any;
3. Latest complete Inventory of Stocks prior to the fire incident;
4. Complete inventory of Salvaged Items after the incident;
5. Complete copies of insurance policies to include co-insurances, if any;
6. Latest Fire Safety Inspection Certificate (FSIC);
7. Proof of Ownership;
8. Complete Lists of Employees;
9. Latest Annual Electrical Certificate;

You are also advised that the POM building is restricted for access to all persons, except those authorized to conduct investigation with the permission of the BFP.

For your information and strict compliance.



Republic of the Philippines
Department of the Interior and Local Government
Bureau of Fire Protection
National Capital Region
MANILA FIRE DISTRICT
INTELLIGENCE AND INVESTIGATION SECTION
Rizal Avenue corner Quiricada St., Sta. Cruz, Manila
Tel No. 3099651



First Notice/Invitation

AUTHORITY: Section 54, Rule VIII, Implementing rules and Regulations of Republic Act 6975 (DILG Act of 1990) and the Bureau of Fire Protection – Standard Operating Procedure Nr. IID 2008-01: Operational Standards on Comprehensive Fire and Arson Investigation and Filing of Criminal Complaint Procedures.

27 February 2019

BUREAU OF CUSTOMS
Port of Manila Building
Gate 3, 16th Street
Port Area, Manila

ATTN: BOC Commissioner Rey Leonardo Guerrero

Dear Sir:

This pertains to the ongoing investigation being conducted by this office on the fire incident that transpired within the premises of Port of Manila Building located at Gate 3, 16th Street, Port Area, Manila on or about 2100H 22 February 2019.

In this connection, kindly furnish our office the following documents in order to completely facilitate our investigation, to wit:

- A. Affidavit of Fire Loss pertaining to Fire Damage (Itemized and Duly Notarized)**
- B. Sworn Statement of Loss Submitted to Insurance Adjusters/ Companies if Any**
- C. Latest Complete Inventory of Stocks Prior to the Fire Incident**
- D. Complete Inventory of Salvaged Items After the Incident**
- E. Complete Copies of Insurance Policies to Include Co-insurances if Any**
- F. Latest Fire Safety Inspection Certificate (FSIC)**
- G. Proof of Ownership**
- H. Complete List of Employees**
- I. Latest Annual Electrical Certificate**

In addition, be informed that the burned premises are RESTRICTED for access to all persons. Retrieval of any items at the fire scene, reconstruction, cleaning, and clearing of the affected area shall only be permitted upon written coordination with this office.

Should you have any immediate inquiry regarding this matter, please contact our office at the telephone number and address written in the letter head.

Your early attention and cooperation regarding this matter is highly appreciated.

Palbaracín
LUCIO P ALBARACIN
SINSP BFP

Chief, Investigation and Intelligence Section

09208313001

NOTED:

Silvano
JONAS R SILVANO
SSUPT (DSC) BFP
District Fire Marshal