
**BUREAU OF CUSTOMS***Professionalism Integrity Accountability*IAG Memo No. 34-2020**MEMORANDUM**

TO : ALL BOC PERSONNEL

FROM :  **DONATO B. SAN JUAN**
Deputy Commissioner, Internal Administration Group
Chief of Staff, Office of the Commissioner

SUBJECT : REVIEW & VALIDATION OF SUBMITTED E-IPCR & E-PSC

DATE : NOVEMBER 24, 2020

1. In connection with the new e-IPCR & e-PSC Forms accomplished and uploaded by BOC Personnel from September 6 to October 2, 2020, you are directed to review your respective e-IPCR & e-PSCs to finalize, revise and/or remove data that have been already inputted therein, as a final step prior to its formal adoption as part of the BOC's Strategic Performance Management System (SPMS).
2. Any request for clarification, comment, and amendment must be submitted to the Office for Strategy Management by December 4, 2020, attention: Karl Francisco (0915-677-3783; karlfrancisco831@gmail.com).
3. After December 4, 2020, you are deemed to have already concurred to your e-IPCR & e-PSC and its adoption, and no further comment or request will be entertained.

For strict compliance.