



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Manila 1099

Invitation for Negotiated Procurement
**Supply and Delivery of Drinking Water with Hot and Cold
Dispenser for CY 2014 to 2015**

1. In view of the two (2) failed public biddings, the Bureau of Customs (BOC) Bids and Awards Committee (BAC) invites suppliers to participate in the negotiation for the Project, "Supply and Delivery of Drinking Water with Hot and Cold Dispenser covering the period September 1, 2014 to December 31, 2015" in accordance with Section 53.1 of the Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the "Government Procurement Reform Act." The Approved Budget for the Contract is Two Million Two Hundred Sixty One Thousand Pesos (P2,261,000.00).
2. The following eligibility and technical documents, as well as the Financial Proposal Form (Annex A), shall be submitted on August 18, 2014, 9:30 a.m. at the GSD Conference Room, OCOM Building, South Harbor, Port Area, Manila:
 - (a) CY 2014 Mayor's Permit;
 - (b) Statement of all Ongoing Government and Private Contracts within two (2) years prior to July 30, 2014 (Annex B);
 - (d) Audited financial statements for the preceding calendar year stamped received by the Bureau of Internal Revenue;
 - (e) Compliance with the Schedule of Requirements (Annex C) and Technical Specifications (Annex D);
 - (f) Omnibus Sworn Statement (Annex E); and
 - (g) Authority of the Signatory.

The supplier whose submission will be determined as the best and final offer will be required to submit the following documents:

- (a) CY 2013 Income Tax Returns and January to June 2014 Business Tax Returns filed and paid thru the Electronic Filing and Payment System;
 - (b) Tax Clearance issued by the Collection Enforcement Division of the Bureau of Internal Revenue (BIR) National Office; and
 - (c) PhilGEPS Registration Certificate.
3. An initial meeting for the negotiated procurement with interested bidders will be conducted on August 19, 2014, 9:30 a.m. The opening of the best and final offer will be on August 20, 2014, 9:30 a.m., at the GSD Conference Room, OCOM Building, South Harbor, Port Area, Manila.
4. For further information, you may call the BOC-BAC Secretariat at tel. no. 527-4519 from 9:00 a.m. to 4:00 p.m. or send an email at bocbacsecretariat2014@gmail.com

5. The BOC reserves the right to accept or reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without thereby incurring any liability to the affected firms.

Arturo M. Lachica
ARTURO M. LACHICA, CESO II
Deputy Commissioner, IAG
Chairperson, BOC-BAC

Financial Proposal Form

Date: _____

The Chairperson

Bureau of Customs
Bids and Awards Committee
Port Area, Manila

Gentlemen and/or Ladies:

We, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the technical specifications and schedule of requirements for the sum of *[total Bid amount in words and figures]*.

Weekly Qty Requirement (a)	Requirement (Weekly quantity x 68 weeks (16 months) (b)	Unit Cost (c)	Total Contract Cost (VAT inclusive) (b x c)
950	64,600		
Total (VAT Inclusive)			P
Total Amount in Words _____			

***Note: The above-quoted cost is inclusive of costs of bottles, provision for hot and cold dispensers, delivery charges and all other incidental charges.**

We undertake, if our Offer is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Offer is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Implementing Rules and Regulations of Republic Act No. 9184.

We agree to abide by this Offer for one hundred twenty (120) calendar days and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Offer, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Offer you may receive.

We certify/confirm that we comply with the eligibility requirements as stated in the Invitation for Negotiated Procurement.

Dated this _____ day of _____ 20_____.

[signature]_____
[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

**List of all Ongoing Government and Private Contracts including
Contracts awarded but not yet started**

Business Name: _____
Business Address: _____

Name of Contract	Date of the Contract	Kinds of Goods	Value of Outstanding Contracts	Date of Delivery
<u>Government</u>				
<u>Private</u>				

Submitted by : _____
(Printed Name & Signature)
Designation : _____
Date : _____

Instructions:

- i. State all ongoing contracts including those awarded but not yet started within two (2) years (government and private contracts) prior to July 30, 2014.
- ii. If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.

Section VI. Schedule of Requirements

The SUPPLIER shall provide the PROCURING ENTITY with the following:

Item No.	Description	QTY.	Place of Delivery and/or Installation	Date/Period of delivery
1	950 bottles of 5 gallons Purified Drinking Water	248* bottles of 5 gallons	GSD, Ground floor, OCOM Building, Port Area, Manila	Weekly Delivery/Distribution of Water every Friday
		214* bottles of 5 gallons	Administrative Division, 2 nd Floor, POM Building, Port Area, Manila	
		184* bottles of 5 gallons	Administrative Division, 2 nd floor, MICP Building, North Harbor	
		304* bottles of 5 gallons	Administrative Division, 3 rd floor, NAIA, Parañaque City	
2	170 units Hot and Cold Dispenser	56 units	GSD, Ground floor, OCOM Building, Port Area, Manila	fifteen (15) calendar days from the issuance/receipt of Notice to Proceed
		38 units	Administration Division, 2 nd Floor, POM Building, Port Area, Manila	
		84 units	Administration Division, 2 nd floor, MICP Building, North Harbor	
		42 units	Administration Division, 3 rd floor, NAIA, Terminal 2, Parañaque City	

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over Printed Name of Representative

Date

Section VII. Technical Specifications

Bidders must state either "Comply or Not Comply" or any equivalent term in the column "Statement of Compliance" against each of the individual parameters of each "Specifications".

ITEM NO.	QUANTITY	DESCRIPTION	STATEMENT OF COMPLIANCE
1	950* bottles of 5 gallons	Purified drinking water	
2		Minimum of 16 stages purification/filtration process	
3		Content: 5 gallons per bottle	
4		Shape and quality of bottle: Round and poly carbonated resin type (brand new)	
5		Provision for closed delivery van/truck	
6	170 units	Brand new hot and cold water dispenser with the following specifications: <ul style="list-style-type: none"> · Power source 220V/60Hz · Rated input power (heating): 500W · Rated input power (cooling): 80W · Refrigerant/pout: R12/42g 	
7		Monthly cleaning of hot and cold water Dispenser or as necessary	
8		Repair of non-functional dispensers within one day from notice. Provision of service unit while the non-functional unit is being repaired	
9		Monthly submission of Water Test Laboratory Certificate from DOH accredited water testing laboratory	
10		Monthly random sampling of water samples which shall be jointly conducted by Supplier and BOC, and sent to water testing laboratory, with costs chargeable to Supplier	
11		Sanitary Permits for the duration of the contract	

I hereby certify to comply and deliver all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name of Representative

Date

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Supplier's Representative/Authorized Signatory

SUBSCRIBED AND SWORN TO BEFORE ME, this ___ day of ___, 2014 in the City of _____. Affiant exhibiting to me his/her Valid Identification _____, Number _____.

Notary Public

Doc. No.:
Page No.:
Book No:
Series of 2014.