



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



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13 January 2021

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**CUSTOMS MEMORANDUM CIRCULAR**  
NO. 09-2021

To: The Assistant Commissioner  
All Deputy Commissioners  
All Directors and Division Chiefs  
All District/Port Collectors  
And Others Concerned

**SUBJECT: CSC Memorandum Circular No. 17 S. 2020**

Attached is the Memorandum dated 07 January 2021 from Mr. Alvin P. Diaz, Director IV, Central Administration Office, Department of Finance, endorsing a copy of CSC Memorandum Circular No. 17 S. 2020 entitled:

***"SUPPORT FOR RETURNING SCHOLARS DURING COVID-19."***

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

  
**REY LEONARDO B. GUERRERO**

Commissioner

JAN 15 2021



BOC-09-17871

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CMC No. 09-2021

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Republic of the Philippines  
**DEPARTMENT OF FINANCE**

Roxas Boulevard Corner Pablo Ocampo, Sr. Street  
Manila 1004



BOC-09-17871

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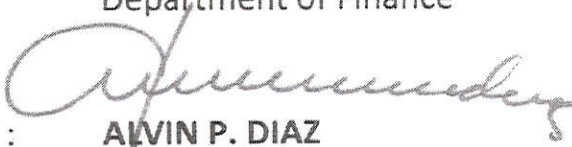
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BY: [Signature] TIME: 10:35

**MEMORANDUM**

FOR : **HEADS OF OFFICES**  
This Department

**HEADS OF BUREAUS/ATTACHED AGENCIES**  
Department of Finance

FROM :   
**ALVIN P. DIAZ**  
Director IV  
Central Administration Office

SUBJECT : **CSC MEMORANDUM CIRCULAR NO. 17, S. 2020** entitled  
**"SUPPORT FOR RETURNING SCHOLARS DURING COVID-19"**

DATE : January 7, 2021

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Attached for information and guidance is a copy of Memorandum Circular No. 17 dated 24 September 2020 signed by Chairperson Alicia dela Rosa-Bala, Civil Service Commission on the above-captioned subject.

MC No. 17 s. 2020

## MEMORANDUM CIRCULAR

**TO :** ALL HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS, AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS; AND STATE UNIVERSITIES AND COLLEGES

**SUBJECT :** Support for Returning Scholars During COVID 19

Pursuant to CSC Resolution No. 2000778 promulgated on September 3, 2020, the Commission has adopted this policy in support to returning scholars for provision of the necessary expense and leave of absence during their period of quarantine under state of calamity due to COVID-19 Pandemic. Specifically, the policy provides that:

1. All necessary expenses incurred by the scholars for the COVID-19 test including possible accommodation in a hotel and/or quarantine facility during the 14-day quarantine period (if prescribed), shall be charged to Agency fund; and
2. The absence from work of returning scholars during the fourteen (14) calendar days required quarantine period and treatment for COVID-19, shall be considered as Excused Absence. As such they are not required to report for work during the said period but shall be entitled to pay as declared by the President or the appropriate and competent authorities.

Item 1 of the above provision clarifies Item 12 of CSC Memo Circular No. 44 s. 1992 on the "Guidelines and Operating Procedures in the Administration of the Scholarship Program for Government", which indicates, among others, that the Agency shall shoulder the necessary expenses required by the grantee for the duration of the program.

**Bawat Kawani, Lingkod Bayani**

Further Item 2 reiterates Item 3.4 of CSC Memo Circular No. 8 s, 2020 on the Revised Interim Guidelines on the Use of Leave Credits for Absences Due to Quarantine and/or Treatment Relative to the Coronavirus Disease- 2019 (COVID-19) and CSC Resolution No. 2000522 dated 02 April 2020.

This policy shall apply to both foreign and local scholarships.

All other existing Civil Service Commission issuances which are inconsistent herewith are deemed repealed and amended.

This Memorandum Circular shall take effect after fifteen (15) calendar days from the date of publication of CSC Resolution No. 2000778.\*

  
**ALICIA dela ROSA-BALA**  
Chairperson

24 September 2020

\*CSC Resolution No. 2000778 dated September 3, 2020 was published on September 12, 2020 in the Philippine Star.