



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **Supply and Delivery of XID Color Ribbon, Retransfer Film and PVC ID Cards**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of XID Color Ribbon, Retransfer Film and PVC ID Cards**

Location : **Human Resource Management Division 2nd floor OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **One Hundred Forty Seven Thousand Eight Hundred Pesos (Php147,800.00) , inclusive of tax**

Specifications:

QTY	UNIT	DESCRIPTION
4	boxes	<b>Supply and Delivery of XID Color Ribbon, Retransfer Film and PVC ID Cards</b> ➤ <b>XID Color Ribbon</b> <ul style="list-style-type: none"><li>• Ultra-High-Definition Color Panel Ribbon</li><li>• 1,000 prints per roll</li></ul>
2	boxes	➤ <b>Retransfer Film</b> <ul style="list-style-type: none"><li>• Retransfer Film Protection</li><li>• 500 prints per roll</li></ul>
10	boxes	➤ <b>PVC ID Cards</b> <ul style="list-style-type: none"><li>• Standard Size: CR80 54mm X 85.6mm</li><li>• Card Thickness: 30mil or .76mm</li><li>• 250 Cards per box</li></ul>

Delivery Term: Five (5) calendar days from signing of PO

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration, PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before February 5, 2018, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**GLADYS F. ROSALES, MPA, CESE**  
Deputy Commissioner  
Internal Administration Group 

**PRICE QUOTATION FORM**

Date \_\_\_\_\_

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		<b><u>Supply and Delivery of XID Color Ribbon, Retransfer Film and PVC ID Cards</u></b>		
4	boxes	➤ <b>XID Color Ribbon</b> <ul style="list-style-type: none"> <li>• Ultra-High-Definition Color Panel Ribbon</li> <li>• 1,000 prints per roll</li> </ul>		
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10	boxes	➤ <b>PVC ID Cards</b> <ul style="list-style-type: none"> <li>• Standard Size: CR80 54mm X 85.6mm</li> <li>• Card Thickness: 30mil or .76mm</li> <li>• 250 Cards per box</li> </ul>		

Warranty: \_\_\_\_ months from the date of delivery

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.  
Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)