



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for Supply and Delivery of Souvenir Item (Messenger Bags) for 2016 WCO Picard Conference, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : Supply and Delivery of Souvenir Item (Messenger Bags) for 2016 WCO Picard Conference
Location : External Affairs Committee
Approved Budget for the Contract: Five Hundred Thousand Pesos (Php. 500,000.00) (inclusive of tax)

Specifications :

| QTY. | SPECIFICATIONS |
|---------|---|
| 250 pcs | <ul style="list-style-type: none">• Unisex Black Leather Convertible Messenger Bag• Measurements: 16" at widest x 12" tall at center x 5" deep. 46" removable adjustable strap with 20" drop, 13" dual top handles with 4" drop• The materials 100% leather, 4" base (lower portion) and canvass materials for the 8" length (upper portion), 100% leather for the adjustable straps and handles;▪ Products must be delivered by the service provider at least one week before the event dated September 27, 2016. |

Delivery Term: Ten (10) days from signing of PO

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Certificate, PHILGEPS Registration Certificate, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before September 16, 2016, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,


ATTY. ARTURO M. LACHICA, CESO II

Deputy Commissioner
Internal Administration Group
Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

| Quantity | Description | Unit Price | Total Price |
|----------|---|------------|-------------|
| 250 pcs | <ul style="list-style-type: none">Unisex Black Leather Convertible Messenger BagMeasurements: 16" at widest x 12" tall at center x 5" deep. 46" removable adjustable strap with 20" drop, 13" dual top handles with 4" dropThe materials 100% leather, 4" base (lower portion) and canvass materials for the 8" length (upper portion), 100% leather for the adjustable straps and handles;Products must be delivered by the service provider at least one week before the event dated September 27, 2016. | | |

Warranty : ____ months from the date of delivery

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

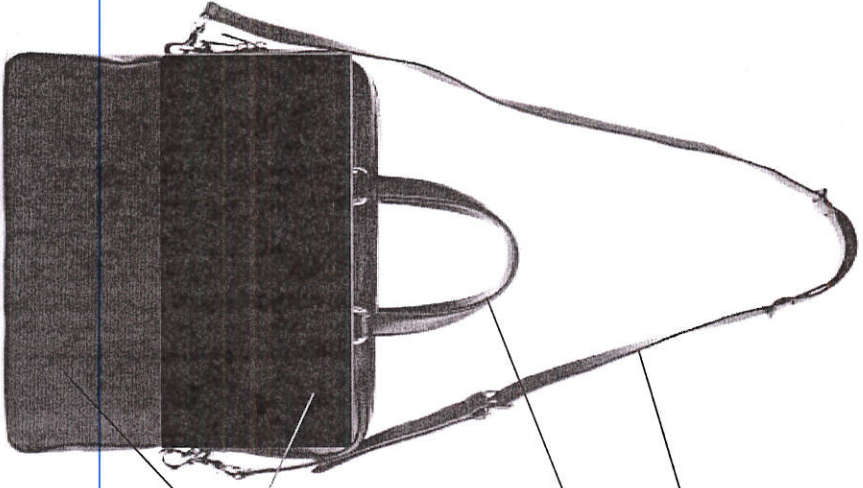
Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)



CANVASS
- COLOR BLACK

PURE/AUTHENTIC
LEATHER