



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administrative Office (AO), will undertake a Small Value for Procurement of Catering Services for Basic Customs Procedures, Rules and Regulations Seminar for Stakeholders (Importers/Exporters), in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : Procurement of Catering Services for Basic Customs Procedures, Rules and Regulations Seminar for Stakeholders (Importers/Exporters)
Location : Social Hall, 2nd Floor, Port of Manila Building, Bureau of Customs, South Harbor, Port Area, Manila
Approved Budget for the Contract: Ninety Thousand Pesos (P90,000.00) inclusive of vat

Specifications:

QTY.	DESCRIPTION
1 lot	Meals for 300 pax: August 19,2016 (8:00 am – 5:00 pm) Should include: AM Snacks Lunch PM Snacks

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration and PHILGEPS Registration Certificate, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before August 18, 2016 at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,
For IAG


GLADYS C. CABUGAWAN 
Chief Administrative Officer, IAG



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 lot	Meals for 300 pax: August 19,2016 (8:00 am – 5:00 pm) Should include: AM Snacks Lunch PM Snacks		

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.
Very truly yours,

Name/ Signature of Representatives

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)