



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for Supply and Delivery of BOC Souvenir Coin, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: Supply and Delivery of BOC Souvenir Coin

Location : General Services Division, OCOM Bldg. Port Area, Manila

Approved Budget for the Contract: One Hundred Fifty Thousand Pesos (Php. 150,000.00)

Specifications :

ITEM	DESCRIPTION
Customized BOC Souvenir Coin	<ol style="list-style-type: none">1. Materials: Zinc alloy, brass2. Size: 50-60 mm; thickness: 2-4 mm3. Plating: gold, nickel. Brass4. Logo: Front- BOC logo; Back- DOF logo5. Shape: Round6. Effect: 3D
Coin Packaging	Wooden Box <ol style="list-style-type: none">1. Materials: Wood with inner velvet cloth (color of cloth: royal blue)2. Size: 80mm x 80mm; thickness: 25mm3. Shape: square4. Inner design: The words "With Best Compliments- Bureau of Customs, Philippines" is written on gold plated metal size of metal: 60mm x 15mm

Delivery Term: Five (5) days from signing of PO

Interested suppliers are required to submit their valid and current Mayor's Permit, PHILGEPS Registration Certificate and DTI/ SEC Registration, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before October 27, 2014, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

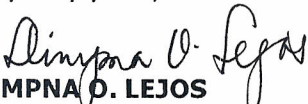
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-4524 or you may email us at bocbacsecretariat2014@gmail.com

Very truly yours,


DIMPNA O. LEJOS
OIC-Director, Administration Office

PRICE QUOTATION FORM

Date

The Director
Administration Office
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item	Specification	Quantity	Unit Price	Total Price
Customized BOC Souvenir Coin	<ul style="list-style-type: none"> • Materials: Zinc alloy, brass • Size: 50-60 mm; thickness: 2-4 mm • Plating: Gold, nickel, brass • Logo: Front – BOC Logo; Back – DOF Logo • Shape: Round • Effect: 3D • Color: Custom 	375 pieces		
Coin Packaging	<p>Wooden Box</p> <ul style="list-style-type: none"> ➤ Materials: Wood with inner velvet cloth (color of cloth: royal blue) ➤ Size: 80mm x 80mm; thickness: 25mm ➤ Shape: Square ➤ Inner Design: The words "With Best 			

	Compliments – Bureau of Customs, Philippines” is written on gold plated metal Size of metal: 60mm x 15mm			
Total Price				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact No.

 Date

