



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for project **Preventive Maintenance of generator sets assigned to MISTG**, in accordance with the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Preventive Maintenance of generator sets assigned to MISTG**

Location : **Management Information System and Technology Group, ICT Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **One Hundred Twenty Thousand Pesos (Php 120,000.00), inclusive of tax**

Specifications:

QTY.	UNIT	DESCRIPTION
1	set	<p>C135D6 Cummins diesel electric generating set</p> <ul style="list-style-type: none"><li>• Engine Inspection<ul style="list-style-type: none"><li>• Change lubrication oil</li><li>• Change coolant</li><li>• Change lubrication filter, fuel filters &amp; water filters</li><li>• Check air filter</li><li>• Clean and check tension of battery terminals</li><li>• Clean all accessible nuts, bolts and clamps</li><li>• Check starter motor and starter motor solenoid</li><li>• Check engine mounts and tighten</li><li>• Check fan belts, adjust if necessary</li><li>• Check heat exchanger coolant if equipped</li><li>• Check engine block heater – if fitted</li><li>• Check exhaust system mounting and condition</li><li>• Check operation of auxiliary pump</li><li>• Visually inspect all external components for mechanical damage or malfunction</li><li>• Clean out dust from control boards</li><li>• Check operation of battery charger and adjust if necessary</li><li>• Check display panel lamps for correct operation</li></ul></li><li>• Generator Controller visual inspection</li><li>• Test run</li><li>• Proper Housekeeping</li></ul> <p><b>INCLUSIONS:</b></p>

		consumables such as engine oil, filters for oil, water & fuel
1	set	<p>132kw Deutz diesel electric generating set</p> <ul style="list-style-type: none"> <li>• Engine Inspection <ul style="list-style-type: none"> <li>• Change lubrication oil</li> <li>• Change coolant</li> <li>• Change lubrication filter, fuel filters &amp; water filters</li> <li>• Check air filter</li> <li>• Clean and check tension of battery terminals</li> <li>• Clean all accessible nuts, bolts and clamps</li> <li>• Check starter motor and starter motor solenoid</li> <li>• Check engine mounts and tighten</li> <li>• Check fan belts, adjust if necessary</li> <li>• Check heat exchanger coolant if equipped</li> <li>• Check engine block heater – if fitted</li> <li>• Check exhaust system mounting and condition</li> <li>• Check operation of auxiliary pump</li> <li>• Visually inspect all external components for mechanical damage or malfunction</li> <li>• Clean out dust from control boards</li> <li>• Check operation of battery charger and adjust if necessary</li> <li>• Check display panel lamps for correct operation</li> </ul> </li> <li>• Generator Controller visual inspection</li> <li>• Test run</li> <li>• Proper Housekeeping</li> </ul> <p>INCLUSIONS: consumables such as engine oil, filters for oil, water &amp; fuel</p>

Delivery Term: 10 calendar days upon signing of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PhilGEPS Registration Certificate, BIR Certificate of Registration (Form 2303), Omnibus Sworn Statement, 2016 Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before November 28, 2017, 10:00 a.m., at the General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.



Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph)

Very truly yours,

  
**GLADYS F. ROSALES, MPA, CESE**  
Officer-in-Charge, Deputy Commissioner  
Internal Administration Group 

**PRICE QUOTATION FORM**


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 Date

The Bids and Awards Committee  
 Bureau of Customs  
 Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Quantity	Description	Unit Price	Total Price
1 set	C135D6 Cummins diesel electric generating set <ul style="list-style-type: none"> <li>• Engine Inspection               <ul style="list-style-type: none"> <li>• Change lubrication oil</li> <li>• Change coolant</li> <li>• Change lubrication filter, fuel filters &amp; water filters</li> <li>• Check air filter</li> <li>• Clean and check tension of battery terminals</li> <li>• Clean all accessible nuts, bolts and clamps</li> <li>• Check starter motor and starter motor solenoid</li> <li>• Check engine mounts and tighten</li> <li>• Check fan belts, adjust if necessary</li> <li>• Check heat exchanger coolant if equipped</li> <li>• Check engine block heater – if fitted</li> <li>• Check exhaust system mounting and condition</li> <li>• Check operation of auxiliary pump</li> <li>• Visually inspect all external components for mechanical damage or malfunction</li> <li>• Clean out dust from control boards</li> <li>• Check operation of battery charger and adjust if necessary</li> <li>• Check display panel lamps for correct operation</li> </ul> </li> <li>• Generator Controller visual inspection</li> <li>• Test run</li> <li>• Proper Housekeeping</li> </ul> INCLUSIONS: <ul style="list-style-type: none"> <li>➤ consumables such as engine oil, filters for</li> </ul>		

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1 set	<p>132kw Deutz diesel electric generating set</p> <ul style="list-style-type: none"> <li>• Engine Inspection <ul style="list-style-type: none"> <li>• Change lubrication oil</li> <li>• Change coolant</li> <li>• Change lubrication filter,fuel filters &amp; water filters</li> <li>• Check air filter</li> <li>• Clean and check tension of battery terminals</li> <li>• Clean all accessible nuts, bolts and clamps</li> <li>• Check starter motor and starter motor solenoid</li> <li>• Check engine mounts and tighten</li> <li>• Check fan belts, adjust if necessary</li> <li>• Check heat exchanger coolant if equipped</li> <li>• Check engine block heater – if fitted</li> <li>• Check exhaust system mounting and condition</li> <li>• Check operation of auxiliary pump</li> <li>• Visually inspect all external components for mechanical damage or malfunction</li> <li>• Clean out dust from control boards</li> <li>• Check operation of battery charger and adjust if necessary</li> <li>• Check display panel lamps for correct operation</li> </ul> </li> <li>• Generator Controller visual inspection</li> <li>• Test run</li> <li>• Proper Housekeeping</li> </ul> <p>INCLUSIONS: consumables such as engine oil, filters for oil, water &amp; fuel</p>		

Warranty : \_\_\_\_ months from the date of delivery

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)