



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF CUSTOMS  
MANILA

17 December 1991

CUSTOMS MEMORANDUM ORDER  
NO. 105-91

Pursuant to Executive Order No. 38 granting full autonomy to the Commissioner of Customs in matters of Appointments, Discipline of Customs Personnel and other Related Matters, the following delegation of authority/responsibility are hereby prescribed:

A. Authority of the Commissioner

1. To issue reassignment orders of personnel including movement from one Service/Collection District to another.
2. To issue designation orders of personnel from the level of Assistant Division Chiefs, Collector of Customs I and including designations for Acting Principal Customs Appraiser/Principal Customs Examiner.

Recommendations for reassignment/designation under this category shall originate from the Service/Collection District requiring the employees' services and concurred in by all Chiefs concerned following the organization's chain of authority.

B. Delegated to the District Collector/Service Chief but with concurrence of the Commissioner

1. To issue reassignment orders of all personnel involving movement from one Division/Subport/Unit/Office to another within the Collection District/Service.
2. To issue designation orders for personnel below the Assistant Division Chief and Collector of Customs I levels except those identified in Paragraph A.2 above.

Reassignment and designation orders so issued under this category shall take effect immediately. However, the same shall be forwarded to the Office of the Commissioner for review and approval/disapproval, as the case may be.

C. Full delegation to the District Collector/Service Chief

1. To issue reassignment orders to Bonded Warehouse personnel involving movement from one warehouse to another within the same division.
2. To issue reassignment orders to personnel involving movement within the division/subport/unit/office.

Copies of orders so issued under this category shall be furnished the Office of the Commissioner for records purposes.



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Notwithstanding this delegation of authority, the Commissioner reserves the power to act on all personnel matters.

This order shall take effect 16 December 1991 and shall last until revoked.

All other rules and regulations inconsistent with the guidelines herein prescribed are deemed modified accordingly.

*Tom V. Apacible*  
TOMAS V. APACIBLE  
Commissioner