

PURCHASE ORDER

Bureau of Customs

Agency

Supplier: **JESSA'S CATERING SERVICES** P.O. No.: 2018-01-00019
 Date: 11-Feb-18

T.I.N. : **146-860-673-0000** Mode of Procurement: **Small Value**

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **BOC** Delivery Term: **During the event**
 Date of Delivery: **15 cd upon the event** Payment Term:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Catering Services for 6th Mandatory Continuing Legal Education (MCLE) Meals for 67 pax Date of Event: • February 12-15, 2017 Should include: • AM Snacks - Php60.00 • Lunch - Php180.00 • Pm Snacks - Php60.00 Others: • At least 2 service waiters • Buffet set up with Plates; Utensils & Cups • Flowing coffee/tea and water during the training Service Provider should also provide: • At least 3 waiter service to manage distribution of food and attend to other needs. ***NOTHING FOLLOWS***	1	289.00	77,452.00

(Total Amount in Words) **Seventy Seven Thousand Four Hundred Fifty Two Pesos (inclusive tax)** 77,452.00

(Terms and Conditions stated at the back page of this P.O.)

Conforme: *[Signature]* Very truly yours,
[Signature]
 Signature over Printed Name of Supplier **GLADYS F. ROSALES, MPA, CESP**
 Date: **3/13/18** Deputy Commissioner, IAG

Funds Available: *[Signature]* ALOBS No.: **02-0110101-2018-03-0548**
MARIELOU A. CABIGON Amount: **77,452.**
 Acting Chief Accountant, Accounting Division, OIC Director, FMO



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE OF AWARD

MS. MA. LUISA C. PADILLA

Jessa's Catering Services
188 Int,Gen.Luna St., Malabon City

Dear Ms. Padilla:

Based on the Bureau of Customs- Bids and Awards Committee Resolution No. 2018-01 , we are pleased to inform you that the contract for the project "*Catering Services for 6th Mandatory Continuing Legal Education (MCLE)*" is hereby awarded to your company in the amount of Seventy Seven Thousand Four Hundred Fifty Two Pesos (Php77,452.00), inclusive of tax.

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,


GLADYS F. ROSALES, MPA, CESE
Deputy Commissioner
Internal Administration Group

Received by: 

Date: 2/12/18



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE TO PROCEED

MS. MA. LUISA C. PADILLA

Jessa's Catering Services
188 Int.Gen.Luna St., Malabon City

Dear Ms. Padilla:

The attached Contract having been approved, notice is hereby given to *Jessa's Catering Services* that work may commence on the project "*Catering Services for 6th Mandatory Continuing Legal Education (MCLE)*" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordination with Public Information and Assistance Division under the terms and conditions of the Purchase Order.

Very truly yours,


GLADYS F. ROSALES, MPA, CESE
Deputy Commissioner
Internal Administration Group 

Received by: 

Date: 2/13/18

289-743