



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE TO PROCEED

SUSAN D. LAUREOLA



Manila Manor Hotel
1660 J. Bocobo Street,
Malate, Manila

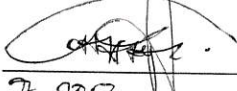
Dear Ms. Laureola:

The attached Contract having been approved, notice is hereby given to MANILA MANOR HOTEL that work may commence on the project "Procurement of Catering Services for Civil Service Commission, National Capital Region (CSC-NCR) Supervisory Development Course Track 1" effective upon receipt and acceptance of this Notice.

You are responsible for performing the services in coordinate on with General Services Division under the terms and conditions of the Purchase Order.

Very truly yours,


GLADYS F. ROSALES, MPA, CESE
Deputy Commissioner
Internal Administration Group 

Received by: 
Date: Feb. 7, 2018



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

NOTICE OF AWARD

Susan D. Laureola
Manila Manor Hotel
1660 J. Bocobo Street,
Malate, Manila

Dear Ms. Laureola:

We are pleased to inform you that the contract for the project "Procurement of Catering Service for Civil Service Commission National Capital Region (CSC-NCR) Supervisory Development Course Track 1" per Bureau of Customs - Bids and Awards Committee Resolution No. 2016-01 is hereby awarded to your company in the amount of Fifty Three Thousand One Hundred Pesos (Php 53,100.00).

In this regard, you are hereby required to sign the Purchase Order as stated in Section 37.2 of the Implementing Rules and Regulations of Republic Act No. 9184 within five (5) calendar days upon receipt of this Notice.

Very truly yours,


GLADYS F. ROSALES, MPA, CESE
Deputy Commissioner
Internal Administration Group 

Received by: 

Date: Feb 7, 2018

PURCHASE ORDER



Bureau of Customs

Agency

Supplier: MANILA MANOR HOTEL	P.O. No.: 2018-01-00011
T.I.N. : 000-792-231-000	Date : 29-Jan-18
	Mode of Procurement: Small Value

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: BOC	Delivery Term: During the event
Date of Delivery :	Payment Term: 15 cd upon signing of P.O.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<p>Procurement of Catering Service for Civil Service Commission, National Capital Region (CSC-NCR) Supervisory Development Course Track 1</p> <p>Meals for 45 pax</p> <p>Date of Event: • January 30 – February 2, 2018</p> <p>Should include: • AM Snacks P60.00 (head w/ bottled drinks) • Lunch P180.00 (head w/ bottled drinks) • PM Snacks P60.00 (head w/ bottled drinks)</p> <p>Others: • Free Candies • Buffet set up with Plates; Utensils & Cups • Free flowing coffee/tea & water • Managed buffet lunch</p> <p>Service Provider should also provide: • At least 2 waiter service to manage distribution of food and attend to other needs.</p> <p align="center">  Nothing Follows  </p>	1	295.00	53,100.00

(Total Amount in Words) Fifty Three Thousand One Hundred Pesos (inclusive of tax) 53,100.00

(Terms and Conditions stated at the back page of this P.O.)

Very truly yours,

[Signature]
GLADYS F. ROSALES, MPA, CSE
Deputy Commissioner, IAC

Conforme: *[Signature]*
Signature over Printed Name of Supplier
Date: 2/13/18

Funds Available: *[Signature]*
MARILOU A. CABIGON
Acting Chief Accountant, Accounting Division, OIC Director, FMO

ALOBS No:
Amount: 753,100-

ATTY. EDITHA F. TALABOE
 NOTARY PUBLIC - UNTIL DEC. 31, 2018
 PTR NO. 7002548 DTN 3.2018
 IBF NO. 80816 ROLL NO. 6399
 ISSUED AT CITY OF MANILA
 COMMISSION NO. 2017-219
 MCLE NO. V - 100150

ORIN 02-0110101-2018-02-342

13 FEB 2018