



Date 04 OCT 2022

**CUSTOMS MEMORANDUM ORDER (CMO)**  
NO. 27-2022

**SUBJECT: ESTABLISHMENT OF THE *AD INTERIM* CUSTOMS FIREARMS AND EXPLOSIVES UNIT, (CFEU)**

**Section 1. Objectives.**

- 1.1. To establish an *ad interim* unit which shall be responsible for the implementation of policies and procedures relative to R.A. 10591, otherwise known as the "Comprehensive Law on Firearms and Ammunitions and Providing Penalties for Violation Thereof," and P.D. 1866 as amended governing Controlled Chemicals being regulated by the PNP-FED but still within the exclusive jurisdiction of the Bureau; and
- 1.2. To establish a Customs unit which will effectively monitor the importation and exportation of firearms, major/minor parts thereof, accessories, ammunition and controlled chemicals used in the manufacturing of ammunition, firecrackers and explosives.

**Section 2. Organization.** An *ad interim* Customs Firearms and Explosives Unit (CFEU) under the Director of the Enforcement and Security Service (ESS), Enforcement Group (EG), is hereby established with the following composition and functions:

**2.1. Composition:**

- 2.1.1. The members of the unit shall come from the holders of the existing plantilla positions of the ESS. The unit shall be composed of: the Chief, CFEU, with the minimum rank of Special Police Captain; One (1) Assistant Chief; One (1) Firearms Custodian; Two (2) Armorers; One (1) Range Officer; and Two (2) staff members.
- 2.1.2. Selected personnel of the ESS assigned at the seventeen (17) ports of entry, shall be assigned as contact person designated by the District Commander of the Port, with whom coordination with the CFEU shall be directed in the accomplishment of the unit's objectives.

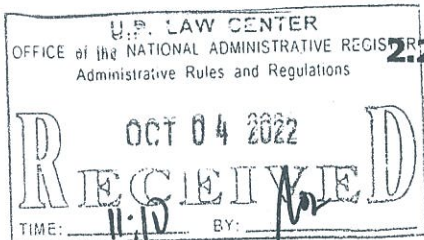
**2.2. Functions:**

- 2.2.1. To monitor the importation and exportation of firearms, ammunitions and controlled chemicals used in the manufacture of ammunitions, firecrackers, and explosives under PD 1866, as amended; Controlled chemicals not covered by PD 1866 shall be monitored by the Customs Anti-Illegal Drugs Task Force (CAIDTF);

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- 2.2.2. To establish an effective working relationship with other government law enforcement agencies for efficient and effective Firearms and Explosives control, such as the following:
- i. National Firearms Control Program Secretariat-Philippine National Police (PNP);
  - ii. PNP- Civil Security Group-Firearms and Explosives Division (CSG-FED);
  - iii. Philippine Center on Transnational Crime (PCTC) including the office of the Special Envoy on Transnational Crime;
  - iv. National Law Enforcement Coordinating Committee (NALECC) Sub-Committee on Firearms, Ammunitions and Explosives Control (SCFAEC);
  - v. Armed Forces of the Philippines (AFP);
  - vi. National Bureau of Investigation (NBI);
  - vii. Commission on Election (COMELEC);
  - viii. Office of the President (OP); or
  - ix. Other agencies and offices;
- 2.2.3. To coordinate/participate in activities regarding firearms-related issues conducted by other government agencies or non-government organizations whether local or foreign-based;
- 2.2.4. To manage the records and repository of firearms registered under the name of the Bureau;
- 2.2.5. To administer the temporary storage and custody of firearms, major/minor parts, accessories and ammunition seized or under litigation by the Bureau including those to be presented in court as evidence;
- 2.2.6. To recommend and implement policies on the issuance of firearms Mission Orders, Memorandum Receipts (MR), Letter Orders (LO), including Property Acknowledgement Receipt (PAR) and Accountable Receipt for Equipment (ARE), for official use of firearms by organic ESS personnel and Bureau officials in accordance with existing laws, rules and regulations;
- 2.2.7. To plan and conduct periodic training and seminars on the proper use of firearms and handling of explosives, for all ESS personnel and other Customs personnel vested with police authority under Section 214 of the Customs Modernization and Tariff Act (CMTA);
- 2.2.8. To strengthen the Bureau's enforcement capability by seeking the cooperation and support of other customs administrations, and other international enforcement organizations in gathering intelligence on the trafficking of firearms and explosives, such as:

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- i. Regional Intelligence Liaison Office (RILO) of the World Customs Organization (WCO); or
  - ii. International Criminal Police Organization (Interpol) and other international police organizations;
- 2.2.9.** To enforce Section 1147 (a) of the CMTA in relation to the disposition of restricted goods;
- 2.2.10.** To make proper coordination with the District Collector of Customs and other concerned offices in the monitoring and control of imported or exported firearms and explosives; and
- 2.2.11.** Perform such other function as may be directed by the Director, ESS and/or higher authority.

**Section 3. Duties and Responsibilities of the Chief, CFEU.** The Chief, CFEU shall:

- 3.1.** Act as the head of the CFEU;
- 3.2.** Recommend to the Director, ESS for his approval the issuance of Letter Orders, MR/PAR and AREs;
- 3.3.** Submit periodic reports to the PNP-CSG FEO, PCTC, or Office of the President, among others, when required for policy coordination and formulation;
- 3.4.** Submit to the Director, ESS logistical requirements such as the budget for procurement of firearms and ammunitions and refurbishment of such, technical tools, training materials, and logistical equipment;
- 3.5.** Coordinate with other law enforcement agencies any and all concerns related to firearms and explosives;
- 3.6.** Act as a representative to the National Law Enforcement Coordinating Committee – NALECC-SCFAEC; and
- 3.7.** Perform other functions as the Director, ESS may direct.

**Section 4. Duties and Responsibilities of the Assistant Chief, CFEU.** The Assistant Chief, CFEU shall:

- 4.1.** Supervise, coordinate and monitor the operational and intelligence activities of the unit;
- 4.2.** Assist the Chief, CFEU in submitting periodic reports to the PNP-CSG FEO, PCTC, or Office of the President, among others, when required for policy coordination and formulation;

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- 4.3. Assist the Chief, CFEU in submitting logistical requirements such as budget for procurement of firearms and refurbishment of such, technical tools, training materials and related communication equipment to the Director, ESS;
- 4.4. Maintain and update the CFEU firearms and explosives database for effective and proper monitoring of Letter Order (LO), Memorandum Receipt (MR) and Property Acknowledgement Receipt (PAR); and
- 4.5. Perform such other functions as the Director, ESS and/or the Chief, CFEU may direct.

**Section 5. Duties and Responsibilities of the Firearms Custodian.** The Firearms Custodian shall:

- 5.1. Act as the accountable officer of all firearms, ammunitions, explosives and other related items being stored in the CFEU vault registered under the Bureau, including firearms, ammunitions, explosives and other related items seized or confiscated from all ports; and
- 5.2. Perform any other functions the Director, ESS, Chief, CFEU and Assistant Chief, CFEU, may direct.

**Section 6. Duties and Responsibilities of the Armorer.** The Armorer shall:

- 6.1. Be responsible for the maintenance and safety of all issued firearms and ammunition reloaders of the Bureau. The Armorer shall have attended proper training conducted by the PNP or other Private Agencies; and
- 6.2. Perform any other functions the Chief, CFEU and Assistant Chief, CFEU, may direct.

**Section 7. Duties and Responsibilities of the Range Officer.** The Range Officer shall:

- 7.1. Ensure range safety for all Bureau employees and visitors;
- 7.2. Assist range users with basic firearm handling and safety techniques;
- 7.3. Maintain cleanliness and organization of shooting range and recommend repair or upgrade of the range as may be necessary;
- 7.4. Be knowledgeable in using, handling and dealing with any possible firearm malfunction; and
- 7.5. Be trained in case of firearms and explosives-related emergency, including safely shutting down the range and getting everyone to a secure location.

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**Section 8. Duties and Responsibilities of the CFEU Staff.** The CFEU Staff shall:

- 8.1. Execute and implement the plans, programs and policies of the Chief and Assistant Chief, CFEU;
- 8.2. Act as Co-armorer/Assistant to the Custodian;
- 8.3. Assist the Chief and Assistant Chief, CFEU on the efficient issuance of Letter Order (LO), Memorandum Receipt (MR), Property Acknowledgement Receipt (PAR) and Accountable Receipt for Equipment (ARE); and
- 8.4. Perform other functions the Chief and Assistant Chief, CFEU may direct.

**Section 9. Effectivity.** This order shall take effect immediately and shall last until revoked.

*[Handwritten Signature]*  
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SEP 08 2022  
**YOGI FILEMON L. RUIZ**  
Acting Commissioner ✓  
 BOC-06-07368

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